

ANNUAL BOARD ORGANIZATIONAL MEETING

January 08, 2025

Oath of Office

Robin LaCroix was sworn in for the year of 2025 on November 22, 2024.

**Roll Call
Information**

2025 Schoolcraft County Road Commissioners:

<u>Board Members</u>	<u>Term Expires:</u>
Thomas J. Klarich	2026
Dale J. DuFour	2028
Keith I. Rochefort	2028
Randy L. Lund	2026
Robin A. LaCroix	2030

This meeting was called to order at 7:00 a.m. by Jean Vanderville, Managing Director.

Roll call showed the following Board Members in attendance:

Thomas Klarich, Keith Rochefort, Robin LaCroix, Randy Lund

Also in attendance:

- Jean Vanderville, Managing Director
- Tanya Hoar, Finance Director
- Ann Peterson, Payroll / Human Resources Coordinator
- Ian Stampfly, County Highway Engineer
- Kim Rochefort, Road Foreman
- Roger Martin, Shop Foreman

Pledge of Allegiance

Nominations and Election of Chairman

The Managing Director called for nominations for Chairman.

R. LaCroix nominated T. Klarich Chairman of the Board of Road Commissioners. The nomination was seconded by R. Lund.

ROLL CALL VOTE:

AYES: R. LaCroix
R. Lund
K. Rochefort

NAYS: T. Klarich

T. Klarich was elected Chairman of the Board of Road Commissioners.

The Managing Director turned the meeting over to the Chairman of the Board of Road Commissioners.

Nominations and Election of Vice-Chair

The Chairman called for nominations of Vice-Chair.

R. Lund nominated K. Rochefort for Vice Chairman of the Board of Road Commissioners. The nomination was seconded by R. LaCroix.

ROLL CALL VOTE:

AYES: R. Lund
R. LaCroix
T. Klarich

NAYS: None

ABSTAIN: K. Rochefort

K. Rochefort was elected vice-chair of the Board of Road Commissioners.

Public Comment:

None

New Business:**A. Set 2025 Meeting Dates****Open Meetings Act**

Recommend the Board approve the following item:

Open Public Meetings Act – Establish Meeting Dates, Time and Place

RESOLVED that the Schoolcraft County Board of Road Commissioners, pursuant to Open Meetings Act, Act 276 of 1976 does hereby proclaim the public meetings of the Board of Road Commissioners will be held in the Schoolcraft County Road Commission Conference Room, 332N East Road, Manistique, MI 49854, at 7:00 a.m., on the 2nd and 4th Wednesday of the month as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be for the normal conduct of business of the Board of Road Commissioners and any other items brought to the Board's attention by the Board Members, Board Attorney, Managing Director and Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the Board of Road Commissioners does hereby designate the Advisor and/or Pioneer Tribune as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Road Commissioners will be posted in the Schoolcraft County Road Commission Administration Office and posted on the website.

BE IT FURTHER RESOLVED that the Board of Road Commissioners reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than ten (10) minutes per individual.
- The Board vests in its chairman, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that individuals or organizations desiring notification of Board Meetings shall request such notification through the Schoolcraft County Road Commission office and be charged an annual fee of \$25.00, paid in advance.

BE IT FURTHER RESOLVED that the Board of Road Commissioners will meet on the following dates:

Regular Meeting Schedule

2025

<u>Month</u>	<u>Day</u>	<u>Year</u>	<u>Type of Meeting</u>
January 08, 2025	Wednesday	2025	Regular Meeting
January 22, 2025	Wednesday	2025	Regular Meeting
February 12, 2025	Wednesday	2025	Regular Meeting
February 26, 2025	Wednesday	2025	Regular Meeting
March 12, 2025	Wednesday	2025	Regular Meeting
March 26, 2025	Wednesday	2025	Regular Meeting
April 09, 2025	Wednesday	2025	Regular Meeting
April 23, 2025	Wednesday	2025	Regular Meeting
May 14, 2025	Wednesday	2025	Regular Meeting
May 28, 2025	Wednesday	2025	Regular Meeting
June 11, 2025	Wednesday	2025	Regular Meeting
June 25, 2025	Wednesday	2025	Regular Meeting
July 09, 2025	Wednesday	2025	Regular Meeting
July 23, 2025	Wednesday	2025	Regular Meeting
August 13, 2025	Wednesday	2025	Regular Meeting
August 27, 2025	Wednesday	2025	Regular Meeting
September 10, 2025	Wednesday	2025	Regular Meeting
September 24, 2025	Wednesday	2025	Regular Meeting
October 08, 2025	Wednesday	2025	Regular Meeting
October 22, 2025	Wednesday	2025	Regular Meeting
November 12, 2025	Wednesday	2025	Regular Meeting
November 26, 2025	Wednesday	2025	Regular Meeting
December 10, 2025	Wednesday	2025	Regular Meeting
December 24, 2025	Wednesday	2025	Regular Meeting

Unforeseen circumstances may force the rescheduling of these meetings.
In such cases, notice will be given as provided in the Open Meetings Act.

Conflicts with CEW, CRA Annual, UPRBA and Christmas

Commissioner R. LaCroix motioned that the meeting dates be accepted as noted except for the meetings with conflicts. He motioned that those meetings be moved to the previous Mondays at 7:00 am (February 10, March 24, June 9 and December 22). Commissioner R. Lund seconded the motion.

ROLL CALL VOTE:

AYES: R. LaCroix
R. Lund
T. Klarich
K. Rochefort

NAYS: None

The 2025 Regular Meeting Schedule was approved.

B. Parliamentary Procedures

Recommend the Board approve the following item:

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings for the Schoolcraft County Board of Road Commissioners.

Commissioner R. LaCroix motioned that Roberts Rules of Order NOT be used as the official parliamentary procedure manual for SCRC meetings. Commissioner R. Lund seconded the motion.

ROLL CALL VOTE:

AYES: R. LaCroix
R. Lund
T. Klarich
K. Rochefort

NAYS: None

The motion to NOT use Roberts Rules as the official parliamentary procedure manual to conduct meetings for the Schoolcraft County Board of Road Commissioners was approved.

C. Board Policies / Regulations

Recommend the Board approve the following item:

The adoption of all existing Board Policies and Regulations.

Commissioner R. Lund motioned that all existing Board Policies and Regulations be adopted. Commissioner K. Rochefort seconded the motion.

ROLL CALL VOTE:

AYES: R. Lund
K. Rochefort
R. LaCroix
T. Klarich

NAYS: None


The motion to adopt all existing Board Policies and Regulations was approved.

Public Comment:

None

The meeting was adjourned at 7:07 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director