

**SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
March 12, 2025 - 7:00 a.m.**

000939

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
 - A. Policy F8.00 Investment Policy
8. New Business:
 - A. Vouchers 25-23, 25-24 & 25-25
 - B. Resolutions for Critical Bridge Applications
 - C. Resolution JN 214902 CR 453
 - D. Delegate Resolution for Act 51 Certification Maps
 - E. Approve 2024 Certification Maps
 - F. Approve Michigan Paving Materials 2025 Pricing
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Meeting Notices:
13. Public Comment
14. Adjournment

1. Call Meeting to Order

000940

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Wayne Johnson
Randy Lund
Keith Rochefort

Absent: Robin LaCroix

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Ann Peterson, Payroll / HR Coordinator; Roger Martin, Shop Foreman; Troy Bassett, County Commissioner.

3. Pledge of Allegiance: The pledge was recited.

4. Approval of Agenda:

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to approve the agenda as presented.

Ayes: Four
Nays: None

Absent: One (R. LaCroix)

Motion Carried

5. Approval of Minutes:

Interview Meeting 2-17-25 and Board Meeting 2-26-25:

It was moved by Commissioner K. Rochefort, seconded by Commissioner W. Johnson, to approve both sets of Board Meeting minutes from 2-17-25 and 2-26-25 as presented.

Commissioner W. Johnson noted that on the 2-17-25 minutes, it is reported that Commissioner D. DuFour was absent; however, Commissioner W. Johnson was sworn in on 2-13-25, so he should be noted as absent for that set of minutes.

Ayes: Four
Nays: None

Absent: One (R. LaCroix)

6. Public Comment: None

7. Unfinished Business:

A. Policy F8.00 Investment Policy: Heather LaLonde from the County sent back a draft of the policy after adopting all the changes requested. J. Vanderville and T. Hoar will meet to go over, then they will meet with H. LaLonde.

8. New Business:

A. Vouchers 25-23, 25-24 & 25-25:

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. Lund, to approve Vouchers 25-23, 25-24 and 25-25 as presented.

Roll Call:

Rochefort - Yes

Lund – Yes

Johnson – Yes

Klarich – Yes

Absent: One (R. LaCroix)

Motion Carried

B. Resolutions for Critical Bridge Applications: I. Stampfly provided an overview of the Resolution for Critical Bridge Applications.

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rochefort, to approve the Resolutions for Critical Bridge Applications as presented.

Ayes: Four

Nays: None

Absent: One (R. LaCroix)

Motion Carried

C. Resolution JN 214902 CR 453: J. Vanderville provided an overview of Resolution JN 214902 CR 453.

It was moved by Commissioner K. Rochefort, seconded by Commissioner W. Johnson, to approve Resolution JN 214902 CR 453 as presented.

Ayes: Four
Nays: None

Absent: One (R. LaCroix)

Motion Carried

- D. Delegate Resolution for Act 51 Certification Maps:** J. Vanderville provided an overview of the Delegate Resolution for Act 51 Certification Maps.

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. Lund, to approve the Delegate Resolution for Act 51 Certification Maps as presented.

Ayes: Four
Nays: None

Absent: One (R. LaCroix)

Motion Carried

- E. Approve 2024 Certification Maps:** I. Stampfly provided an overview of the 2024 Certification Maps.

It was moved by Commissioner R. Lund, seconded by Commissioner W. Johnson, to approve the 2024 Certification Maps as presented.

Ayes: Four
Nays: None

Absent: One (R. LaCroix)

Motion Carried

- F. Approve Michigan Paving Materials 2025 Pricing:** J. Vanderville provided an overview of the Michigan Paving Materials 2025 Pricing. Paving materials will have a 5% increase in material cost with no change in freight cost for the 2025 season.

It was moved by Commissioner R. Lund, seconded by Commissioner K. Rochefort, to approve the Michigan Paving Materials 2025 Pricing as presented.

Ayes: Four
Nays: None

Absent: One (R. LaCroix)

Motion Carried

9. Manager's Report:

ESTA: The bill has passed. No changes needed for the employment contracts or collective bargaining agreements until the expiration of the contracts. The new waiting period for use by temporary employees is 120 days. Generally speaking, our temporary employees will not become eligible for ESTA usage. We will still be required to track their hours in the event they return to work with us within 6 months. We will honor any ESTA requests from full-time and part-time employees under policy in compliance with the ESTA laws and the policy will be updated to reflect those changes.

PA 152: Update included in board packet showing that the Court of Appeals has ruled in favor of Senate and all bills passed must be presented to the Governor. It does sound like this may not be over, but it is a step in the right direction.

CR 433 Quarry Road Restrictions: I. Stampfly and J. Vanderville have discussed the potential of removing the year-round restrictions on Quarry Road and only restricting for the seasonal weight (frost law) timeframe. In I. Stampfly's opinion outside of frost, truck traffic will most likely not create any further damage than truck traffic on any other road surface would be in the same condition. Just looking to hear the board's thoughts.

Seasonal Employee Schedule: This topic was discussed at our staff meeting, and the agreed upon resolution is to keep the hard date of March and the foremen will put in their requests for number of temps and duration beyond the March date based on specific need. For instance, even though the weather is looking to go in our favor for plowing purposes, MDOT has requested a push on repairing M-77 South. This project will take a total of nine guys. J. Vanderville expects that we will need to keep a couple of temps to assist in this project.

County Cybersecurity: J. Vanderville attended the county board meeting where the county was discussing their cybersecurity. They had Shiner Technologies do a presentation and Schoolcraft Medical Care Facility was there as a testimonial to their most recent cybersecurity incident. This is important to us because our bank accounts are held at the treasurer's office. The county board said they are taking cybersecurity seriously and will take action to ensure the county is protected.

J. Vanderville also had a phone conference with Siner technologies to further discuss SentinelOne versus Trend. We currently have Trend in place, but SentinelOne is the recommended cybersecurity defense. The biggest factors are SentinelOne incorporates AI into their program, remediation and rollback, device control such as flash drives (SB devices), and the ranger add-on that self-polices the program.

T. Hoar is also researching what other road commissions are using and what Cowbell (Cybersecurity insurance) recommends.

Michigan Paving Materials: Russ (MPM) called to say that they are going to have a slight increase in material cost this year with no change to freight cost. J. Vanderville evaluated the pricing since 2019. Most significantly would be the last few years. In 2023 there were no

increases in material cost, but there was an increase in freight. In 2024 there were no increases in either category. This year a 5% increase or \$.14 / gallon on material with no increase in freight. She believed this to be a reasonable increase. She would like to accept MPM's adjusted pricing for the 2025 season. As a reminder last time, we opted not to accept the extension, they were the only bidders and what would have been a 0% increase turned into a 9% increase in materials and a 16% increase in freight.

Weight Restrictions: Weight restrictions have been implemented and advertised on our website, CRA App, and directly to Mindy. Kim Rochefort and James Johnson notified the loggers in advance, so they were able to prepare.

Foreman's Truck RFP 2025-1: The foreman's truck has been delivered. It will go back for rust protection and mud flaps on March 12th.

Act 51 Resolution for Cert Maps: This is to change the language in the previous resolution from Jean Frankovich to Jean Vanderville and to change the electronic submission type from ProjectWise to e-Proposal.

A. Commissioner's Comments: None

10. Engineer's Report:

Township Work: The Inwood Township and Hiawatha Township bids are due this Friday for Cemetery Road, Beckman Road and Leduc Road respectively. I. Stampfly will put together the bid tabulations and present them to each township next week for rejection or award. He is optimistic that we will see good pricing based on our primary road bids.

EDA Grant Application: I. Stampfly met with the grant coordinator to get comments on our application. My goal is to get the comments addressed in the next couple of weeks at which point we can submit the application for a more formal review.

2025 Projects (CR-440, CR-453, and CR-443): All three projects were in the bid letting last Friday and all three came in under estimates. CR-440 and CR-453 were approximately 18% less and CR-443 was approximately 6% less. These are significant bid savings. The plan is to check with Marquette and Alger County and see if they need any money to cover overruns in their bids, which would then be paid back to us in a later year. If neither county needs money to cover overruns in their bids, then we will look at doing another project.

2026 Projects (CR-432 & CR-433, CR-455, CR-449): I. Stampfly has started to work on the NEPA documentation for next year's projects. He plans to move into the design of the projects after that with the hopes of having the projects finalized and submitted to MDOT by September. He is aiming to get in the January or February bid letting for next year.

2025 Construction & Maintenance Schedule: I. Stampfly has started to put together our construction and maintenance schedule for the upcoming year. He hopes to have the first draft completed and ready by mid-April. It looks like we are going to have a busy summer as usual, but with more work on our system instead of MDOT's like we had the last couple of years.

Certification Map Documentation: I. Stampfly filled out the forms for our certification map updates thus completing the update process for this year.

Asset Management Plan: I. Stampfly has continued to work on our asset management plan update that is due by October 1st. For now, he is intending on this to be filler work and ramping up the work as the year progresses to finish it. When the update is completed, he will share the full plan with the board.

MDOT Safety Projects: I. Stampfly has submitted two safety project applications to MDOT for this year. The two projects are chipseal projects for different segments of CR-442, one beginning by Advent Road and ending at M-149, and a second beginning at M-149 and ending at the city limits. The project from Advent Road to M-149 had a better time of return and probably has a better chance of being awarded because of that and the lower cost. We will be notified this fall whether we were chosen for funding or not. This funding would be for fiscal year 2027.

Critical Bridge Projects: The applications for our critical bridge projects are ready for submission. I. Stampfly will submit them after the resolutions are executed. The three applications are a replacement for Structure 9702 over Bulldog Creek on CR-432, preventative maintenance for Structure 9703 over Milakokia River on CR-432 (sand blasting and painting, deck drain extensions), and preventative maintenance for Structures 9705 & 9715 (wrapping of timber piles, pavement work, guardrail work). Structures 9705 and 9715 are packaged together because the work types are similar and the structures are geographically close to one another, this would make the project more competitive because of economy of scale. We will again hear this fall whether we received any funding. This funding would be for fiscal year 2028, however there is some flexibility should we receive funding for multiple projects and need to adjust due to match requirements.

A. Commissioner's Comments: None

11. Department Heads:

Tanya Hoar: The Manistique High School career fair is today for 9th and 11th grade students. We will be there again this year with representatives from all SCRC positions. We will have a tandem parked outside on the sidewalk for students to tour if they want. We will have an obstacle course for them to go through as well.

The candidates for the Human Resources position were here for a second interview luncheon where we were able to get to know them on a more personal level. We had two good candidates, and one was chosen. Once we have completed a background check, we will make her an offer.

The ESTA Policy and the Investment Policy are in the process of being written. We are working on IT products that will protect us with the recent computer hacks. We no longer feel the hacks are just a user issue, which is a bit scarier. We cannot have out-of-date products for security. Firewalls and other security measures must be up to date.

Once we receive the bids for the 2025 projects / township work, the budget will be amended. Other projects have been closed out, other than the Fox River bridge.

Troy Bassett: Reported that he attended the recent meeting on Cybersecurity. Shiner Technologies was there. He noted a battle of the budget regarding what to fund. He tried to get across the level of importance of having security with funds from SCRC and other places all being at the County. Corey Barr has been monitoring this. Education and level of communication are most important.

The Zoning Commission is also facing a battle of the budget. Usually townships, rather than the county, have zoning commissioners. Some townships want to do their own and some do not. They are looking for someone to replace Natasha Rosebush at the County but do not currently have a zoning person. Five years of experience is required. Permits are at a halt. Troy Bassett has been signing short-term rental approvals. Discussion was held regarding townships paying for zoning and taxable value per township, as well as associated fees. The County will try to come up with a plan / formula. Commissioner K. Rochefort noted that the county cannot impose zoning on townships. If the County does not do it then there is no zoning, since the townships will not pay fees.

Roger Martin: They have been keeping up on maintenance on the plow trucks and sanders in case of snow. Other than that, they have been working on getting ready for spring.

Ann Peterson: Reported that it was a tough decision for the team to decide between the two remaining candidates for the HR Generalist position. A background check is in progress for the top candidate, and once that has been received an offer will be made.

The team will be meeting to discuss the full-time truck driver position.

They are working on the Non-Union Policy and the Temp Employee Policy. Both are expected to be ready to present to the board at the next meeting to be held on March 26th.

Jean Vanderville: Noted that MCRCSIP has three positions coming up for their board of directors. If anyone is interested, they will need to provide a letter of interest by April 30th.

12. Meeting Notices:

13. Public Comment: None

14. Adjournment: The meeting was adjourned at 7:49 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director