

**SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
May 22, 2024 - 7:00 a.m.**

000798

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
 - A. Topsoil Stockpile
8. New Business:
 - A. Vouchers 24-33 & 24-34
 - B. Title VI Non-Discrimination Plan Revisions
 - C. Policy HR17.00 Social Security Number Privacy
 - D. Board Meeting Time Change (added to agenda)
 - E. Straits Area Council Meeting Ballot (added to agenda)
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices:
 - A. UPRBA June 12-13 Brimley, MI
13. Public Comment
14. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Robin LaCroix
Randy Lund
Keith Rochefort

Absent: Dale DuFour

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Kim Rochefort, Road Foreman; Roger Martin, Shop Foreman

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner T. Klarich, seconded by Commissioner R. LaCroix, to approve the agenda with the addition of D & E.

Ayes: Four
Nays: None
Absent: One (D. DuFour)

Motion Carried**5. Approval of Minutes:****Regular Meeting 5-08-24:**

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. Lund, to approve the minutes from 5-08-24 as presented.

Ayes: Four
Nays: None
Absent: One (D. DuFour)

Motion Carried**6. Public Comment: None****7. Unfinished Business:**

- a. Topsoil Stockpile

- i. Discussion was held about the possibility of trading or selling in the future. J. Vanderville discussed her concerns as it relates to the audit. The Commissioners chose to keep it open for discussion in the future if an opportunity presents itself.

8. New Business:

A. Vouchers 24-33 and 24-34:

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve vouchers 24-33 and 24-34 as presented.

Roll Call:

LaCroix – Yes

Lund – Yes

Rocheftort - Yes

Klarich - Yes

DuFour – Absent

Motion Carried

B. Title VI Non-Discrimination Plan Revisions

It was moved by Commissioner K. Rocheftort, seconded by Commissioner R. Lund, to accept the revisions as presented.

Ayes: Four

Nays: None

Absent: One (D. DuFour)

Motion Carried

C. Policy HR 17.00 Social Security Number Privacy

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve policy HR 17.00 as presented.

Ayes: Four

Nays: None

Absent: One (D. DuFour)

Motion Carried

D. Board Meeting Time Change

Discussion was held about the October meeting originally scheduled for 3:00 pm and the concerns about attendance at the last meeting that was held at 3:00 pm.

Further discussion was held about the need for consistency when having meetings for the public, the board, and the employees.

It was moved by Commissioner R. Lund, seconded by Commissioner T. Klarich, to change the October 09, 2024, meeting time from 3:00 pm to 7:00 am.

Roll Call:

Lund - Yes

Klarich – Yes

Rochefort - No

LaCroix – Yes

DuFour – Absent

Motion Carried

E. Straits Area Council Meeting Ballot

The Straits Area Council sent a ballot requesting a vote to keep or cancel the August council meeting.

It was moved by Commissioner R. LaCroix, seconded by Commissioner T. Klarich, to cast a vote to cancel the August Straits Area Council meeting.

Roll Call:

LaCroix – Yes

Klarich – Yes

Lund - Yes

Rochefort - No

DuFour – Absent

Motion Carried

9. Manager's Report:

Dust Control VanDamme: VanDamme has put us on the schedule for the week of June 24th. He will try to do it sooner, but his weather buffer puts us out until late June. The 3 to 4-week precipitation outlook is below average, while the 3-month precipitation outlook is equal chances.

Straits Area Council: Topics discussed included: Commissioners Conference will be September 22-24 at Treetops; CRA is putting more focus on leadership training through the education committee; CRA reported a \$5 million pilot program for MBUF ; CRA will be hosting "Take your legislator to lunch" again this year on June 5th in Lansing; CRASIF reported that the house and senate are rewriting existing statutes for workman's comp which could be impactful to road commissions; & MCRCSIP reported that they are working on a new loss control model to provide more training and more focused training.

United Asphalt: J. Vanderville has not been able to contact United Asphalt. Everyone is aware to watch for permits, watch for them to be working in the area, and the asphalt contractors agreed to inform us if they purchase material.

Gulliver Lake Authority: There is interest from the Gulliver Lake Association in having a representative from their group on the authority board. J. Vanderville has relayed that information to Troy (Commissioner) and he will discuss it with the county board. He did indicate that he would like to wait until after the circuit court hearing. J. Vanderville is hopeful to relieve that duty from the drain commission and will keep the board posted on the county board's decision.

Inwood Township: J. Vanderville attended Inwood Township this month. They requested updated information to pave Cemetery Road next year. I. Stampfly will update his engineer's estimates for their consideration.

Palms Book State Park Parking Lot Upgrades: We met again to discuss design changes that could improve safety. After the meeting, Keith (DNR) sent out an email indicating that the funding has been discontinued for the entrance improvements that were discussed. They will place the entrance improvements on their State Park Capital Outlay list for future funding. We are waiting to hear back from MDOT about potentially implementing a stop sign at the curve near the entrance to slow down traffic.

Spider Control: There were concerns from the crew about spiders around the doors and the fuel station. We had the building sprayed and will watch and see if it will be needed again in the fall to continue the control. MSDS has been put into our book and everyone was informed about the chemical used and advised to wear gloves while pumping the few days following the treatment.

10. Engineer's Report:

Township Work: I. Stampfly attended Germfask and Thompson Township meetings last week. Germfask is planning to send a survey out to their constituents asking what the township priorities should be. Road improvements were said to be included in the survey. Thompson decided they did not want to invest in Gierke Road when the road is constantly being torn up. Instead, they would like to look at Chvala Road. I. Stampfly will provide them with estimates at next month's meeting.

Bridge Bundle Project: The contractor has started to work on the bridge in Seney this week. Their schedule shows them working at this site for approximately two months. However, the contractor verbally said they were hoping to be closer to 4 weeks.

Federal-Aid Eligibility: In preparation for the PASER ratings for the federal-aid system, it was discovered that some of our roads were not included in the template used by CUPPAD. We asked MDOT to verify what should be included in the template as far as

federal aid eligibility. This discussion led to the CR-443 project for next year being questioned as to whether it is eligible for federal aid. We believe it is based on maps we have but the online version of the maps is different. More to come as this gets straightened out.

USFS Mowing: We received a response from the forest service, and they are not interested in having us perform mowing operations for them this year. In their response they noted that they did not expect the price to be as high as it was. I. Stampfly is hopeful we will be considered for other work in the future.

Alger County Contract: The contract work for survey services is now completed. Alger was very appreciative for the help.

2025 CR-440 Project: I. Stampfly continues working on the design documents as time allows.

PASER Ratings: I. Stampfly rode with CUPPAD and MDOT to complete PASER ratings for the eastern and northern parts of the county. We will be rating the rest of the eastern and northern portions of the county later this summer.

11. Department Heads:

Kim Rochefort: K. Rochefort stated that they would be starting dust control on the local system next Tuesday.

Roger Martin: Shop is working on the clutch for 529. The air exchange was plugged and caused a leak that they are dealing with.

12. Meeting Notices: UPRBA June 12-13, Brimley, MI

13. Public Comment: R. LaCroix asked about the rules for political signs in the right-of-way. J. Vanderville advised that guidance is available on our website.

14. Adjournment: The meeting was adjourned at 7:43 am.



Thomas Klarich, Chairperson



Jean Vanderville, Managing Director