

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
February 26, 2025 - 7:00 a.m.

000932

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
 - A. Policy F8.00 Investment Policy
8. New Business:
 - A. Vouchers 25-21 & 25-22
 - B. January Financial Statements
 - C. Award Pavement Marking Bid
 - D. Award RFP 2025-04 Aggregate Crushing
 - E. Award RFP 2025-05 Service Door & Lock System
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Meeting Notices:
 - A. CRA Annual & Road Show March 25-27, 2025, Lansing, MI
13. Public Comment
14. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Wayne Johnson
Randy Lund
Keith Rochefort

Absent: Robin LaCroix

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Ann Peterson, Payroll / HR Coordinator; Kim Rochefort, Road Foreman; Roger Martin, Shop Foreman

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rochefort, to approve the agenda as presented.

Ayes: Four
Nays: None

Absent: One (R. LaCroix)

Motion Carried

5. Approval of Minutes:

Regular Meeting 2-10-25 and Interview Meeting 2-14-25:

It was moved by Commissioner R. Lund, seconded by Commissioner K. Rochefort, to approve both sets of Board Meeting minutes from 2-10-25 and 2-14-25 as presented.

Ayes: Four
Nays: None

Absent: One (R. LaCroix)

Motion Carried

6. Public Comment: None

7. Unfinished Business:

- A. **Policy F8.00 Investment Policy:** No Update. T. Hoar will reach out to Heather LaLonde to discuss.

8. New Business:**A. Vouchers 25-21 & 25-22:**

It was moved by Commissioner K. Rochefort, seconded by Commissioner W. Johnson, to approve Vouchers 25-21 and 25-22 as presented.

Roll Call:

Rochefort - Yes

Johnson – Yes

Klarich – Yes

Lund – Abstain

Absent: One (R. LaCroix)

Motion Carried

- B. **January 2025 Financial Statements:** T. Hoar provided an overview of the January Financial Statements.

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. Lund, to approve the January 2025 Financial Statements as presented.

Ayes: Four

Nays: None

Absent: One (R. LaCroix)

Motion Carried

- C. **Award Pavement Marking Bid:** I. Stampfly provided an overview of the bid tabulation for the 2025 Pavement Marking Proposal. PK Contracting and Michigan Pavement Markings provided bids. It was recommended that PK Contracting be awarded the bid in the amount of \$33,936.82.

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. Lund, to award the bid for 2025 Pavement Marking to PK Contracting as recommended.

Commissioner K. Rochefort asked if, going forward, we could potentially request bids from pavement marking companies out of Wisconsin.

Roll Call:

Rochefort - Yes

Lund – Yes

Johnson – Yes

Klarich – Yes

Absent: One (R. LaCroix)

Motion Carried

- D. Award RFP 2025-04 Aggregate Crushing:** I. Stampfly provided an overview of the bid tabulation for the Aggregate Crushing Proposal. Northstar Crushing and Brow Crushing provided bids. It was recommended that Northstar Crushing be awarded the bid in the amount of \$266,000.

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to award the bid for Aggregate Crushing to Northstar Crushing as recommended.

Roll Call:

Johnson – Yes

Lund – Yes

Rochefort - Yes

Klarich – Yes

Absent: One (R. LaCroix)

Motion Carried

- E. Award RFP 2025-05 Service Door & Lock System:** I. Stampfly provided an overview of the bid tabulation for the Service Door & Lock System. Roy Ness Contracting provided the only bid in the amount of \$50,249. It was recommended that Roy Ness Contracting be awarded the bid. It was noted that the keyless lock system would be subcontracted to Range Communications.

It was moved by Commissioner K. Rochefort, seconded by Commissioner W. Johnson, to award the bid for the Service Door & Lock System to Roy Ness Contracting as recommended.

Roll Call:

Rochefort - Yes

Johnson – Yes

Lund – Yes

Klarich – Yes

Absent: One (R. LaCroix)

Motion Carried

9. Manager's Report:

ESTA: As of 2/14/25 the Governor is requesting a delay until July.

PA 152: Potential lawsuits are being filed against Speaker Hall for not sending this and other passed bills to the Governor. We will continue to follow this.

Seasonal Roads: J. Vanderville is working on a policy and a permit for review. She spoke with Bill Henn and he is aware that MCRCSIP has approved him to assist and review this process under MCRCSIP billing.

CEW: J. Vanderville attended the CEW in Bellaire. There were many great presentations and topics of interest. There may be some additional opportunities for funding.

J. Vanderville and I. Stampfly also attended the CRA Board meeting where further discussion of bridge load rating and modeling took place. CRA and the engineering committee agreed to put together a workgroup and slow the process down a bit so they can get further clarification.

Gulliver Lake Authority Meeting: March 4th at 5:00 pm at the courthouse.

- A. Commissioner's Comments:** Commissioner K. Rochefort questioned the seasonal employee schedule, asking if the March 15th layoff of temp drivers might be too early. The road foreman and administration will discuss. We could potentially stagger the temp start dates or invite some to stay longer.

10. Engineer's Report:

Township Work: I. Stampfly attended Doyle Township's meeting last week and discussed projects for this summer and next with them. They are verbally committed to working on Howard Road this summer and Corbridge Road (along with all other roads near the township park) next summer. Future discussions will be held on a long-term solution to pay for paving work on their system. He will get them a formal agreement to sign at their next meeting. No news on the other township work or bids.

EDA Grant Application: I. Stampfly finished some more documents for the application. He had a Team's meeting scheduled for the 28th to discuss what is left to complete.

County Engineers Workshop (CEW) – CRA Board Meeting: I. Stampfly attended the CEW for his continuing education requirements. The conference was very good and filled with varying topics, including MDOT updates, fleet management and GIS system for planning, and asphalt research. The night before the conference began, J. Vanderville and I. Stampfly also attended the CRA board meeting.

Certification Maps: I. Stampfly has finished updating the certification maps for 2024. After being signed, they can be submitted to MDOT. The changes were minimal and involved mileage updates only. No map changes were made.

USFWS Grant Proposal: I. Stampfly corrected a couple of comments that were received upon initial review. He has resubmitted the proposal and, unless something else comes up, this

grant is completed. The grants were due at the end of March, so it will be a while before receiving notification of selection.

A. Commissioner's Comments: None

11. Department Heads:

Tanya Hoar: Reported on projects she is working on:

- 1) Finding a way to track projects. She feels she now has a good template to work with.
- 2) IT thoughts – The Sault tribe recently went through a Ransomware event and another government entity attack was diverted by Shiner Technologies. Attacks seem to be targeting government agencies. Yesterday an email that said it was from Bobbie Livermore at Chippewa CRC was received that was compromised. T. Hoar spoke with representatives from Shiner Technologies who suggested the following:
 - a. Multi-factor authentication on login.
 - b. Anti-virus program that is better, although a little more expensive. The better one uses A.I. because that is what is attacking.
 - c. Password program.

Per statute, all our funds are through the County; however, we cannot access it. We have no idea what their level of security is. This has been brought to Paul Walker's attention. There is a meeting Thursday night which T. Hoar plans to attend. If the County were to have a Ransomware attack, it would lock up our funds. She felt that the statute that we do not control our funds needs to be reviewed and potentially changed.

Kim Rochefort: They have not been plowing recently with no snow so have been cutting trees and working on brush projects, signs and mailboxes.

Roger Martin: The shop has had a busy week. There was a lost sander chain, a hydraulic pump repair and an underbody repair. On Sunday they came in to work on services for the tandems.

Ann Peterson: Reported that the administrative team will meet to determine who we will give second interviews to. There are three potential candidates left.

One of the Seney temps, Travis Hopp, quit on February 11th. Road Foreman K. Rochefort sent Manistique temp driver Cam Symonds to Seney since he lives over that way and hired Darren Rochefort to replace him in Manistique. Darren started on February 18th.

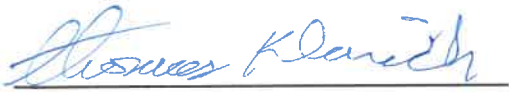
12. Meeting Notices:

A. CRA Annual & Road Show March 25-27, 2025, Lansing, MI

13. Public Comment: None

14. **Adjournment:** The meeting was adjourned at 7:55 am.

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Thomas Klarich, Chairperson



Jean Vanderville, Managing Director