

**SCHOOLCRAFT COUNTY ROAD COMMISSION**  
**332N EAST ROAD, MANISTIQUE, MI 49854**  
**BOARD MEETING AGENDA**  
**October 23, 2024 - 7:00 a.m.**

000871

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
  - A. Policy F8.00 Investment Policy
8. New Business:
  - A. Vouchers 25-2 & 25-3
  - B. Award RFP 2025-02 Loader
  - C. Approval to Finance with SSB (Loader)
  - D. Approval for Managing Director to Sign Promissory Note
  - E. Employee Safety Certificates (\$25 Jacks)
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices:
  - A. Regional RTF October 30, 2024, Alger CRC
13. Public Comment
14. Adjournment

**1. Call Meeting to Order**

The meeting was called to order by Chairman T. Klarich at 7:00 am.

**2. Roll Call: The roll was called for the Commissioners.**

**Present:** Thomas Klarich  
Dale DuFour  
Robin LaCroix  
Randy Lund  
Keith Rochefort

**Absent:** None

**Also in Attendance:** Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Ann Peterson, Payroll / HR Coordinator; Kim Rochefort, Road Foreman; Roger Martin, Shop Foreman; Troy Bassett, County Commissioner; Scott Lippens, McCoy; Matt Anderson, Miller Bradford; Brett Place, Miller Bradford; Justin Simila, Fabick CAT; Pat Mead, Alta.

**3. Pledge of Allegiance: The pledge was recited.****4. Approval of Agenda:**

Prior to approval, J. Vanderville noted that items 8.C., Approval to Finance with SSB (Loader) and 8.D., Approval for Managing Director to Sign Promissory Note, would likely be deleted from the agenda, depending on the result of 8.B.

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to approve the agenda with the deletion of 8.C. and 8.D. as noted above.

Ayes: Five  
Nays: None

***Motion Carried***

**5. Approval of Minutes:****Regular Meeting 10-9-24:**

**It was moved** by Commissioner D. DuFour, seconded by Commissioner K. Rochefort, to approve the minutes from 10-9-24 as presented.

Ayes: Five  
Nays: None

***Motion Carried***

6. **Public Comment:** None

7. **Unfinished Business:**

- A. Policy F8.00 Investment Policy – There was no movement to report on the Investment Policy at this time.

8. **New Business:**

A. **Vouchers 25-2 & 25-3:**

It was moved by Commissioner R. Lund, seconded by Commissioner R. LaCroix, to approve vouchers 25-2 and 25-3 as presented.

**Roll Call:**

Lund – Yes

LaCroix – Yes

Rocheffort - Yes

DuFour – Yes

Klarich – Yes

***Motion Carried***

- B. **Award RFP 2025-02 Loader:** J. Vanderville provided results of the bid opening for both a new and used loader. It was recommended that the board approve the purchase of the 2024 Volvo L110H. Vendors in attendance had the opportunity to provide information regarding their products. Significant discussion was held regarding whether to purchase new or used, and potential financing options. T. Hoar provided information regarding these financing options and the regulations and procedures involved in each type. She recommended purchasing the loader with cash, resulting in a decrease in net assets. She noted that this would not push the overall fund balance into the negative.

It was moved by Commissioner K. Rocheffort, seconded by Commissioner R. Lund, to approve the cash purchase of the used 2023 Volvo L110H from Alta Equipment.

**Roll Call:**

Rocheffort - Yes

Lund – Yes

LaCroix – No

DuFour – Yes

Klarich – Yes

***Motion Carried***

~~C. Approval to Finance with SSB (Loader):~~

~~D. Approval for Managing Director to Sign Promissory Note:~~

- E. Employee Safety Certificates (\$25 Jacks):** Request was made for approval to purchase the annual \$25 gift certificates from Jacks for employees.

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to approve purchase and distribution of the gift certificates.

**Roll Call:**

LaCroix – Yes

DuFour – Yes

Lund – Yes

Rocheffort - Yes

Klarich - Yes

***Motion Carried***

**9. Manager's Report:**

**MDOT Roadside Parks:** Roadside parks are scheduled to close Thursday, October 31<sup>st</sup>.

**Negotiating Committee:** J. Vanderville attended the kickoff meeting and the “table team” agreed to move the meetings around the state to accommodate for UP members. The next meeting is scheduled for Monday, November 18<sup>th</sup>, in Gaylord. This will allow her to attend with no overnight requirement. The team has also agreed to allow subcommittee members to meet virtually when possible.

**Advanced Grader Operator Training:** Preston Swayer and Roger Streeter attended the advanced grader training. They are scheduled to sit down and discuss the details of the training on Thursday, October 24<sup>th</sup>.

**Reasonable Suspicion Training:** Supervisory completed the required training for reasonable suspicion on October 9<sup>th</sup>.

**RFP 2025-02 Loader:** J. Vanderville noted the great response to the request for proposals on our loader. The operators were able to demo John Deere, CAT, Volvo and Komatsu. Volvo ranked the best out of all the demos with Komatsu a close second. Based on pricing and operator recommendation, it was recommended that the board approve the purchase of the 2024 Volvo L110H. T. Hoar collected the financing information and will discuss that in detail at the meeting.

**Annual Fire Extinguisher Inspection:** Ahern inspected all fire extinguishers in Manistique and Seney. All extinguishers passed the inspection. J. Vanderville has the full report, which is available for commissioners.

**US DOT Number:** Per Dan Litzner at Michigan Center for Truck and Safety, we do not need a US DOT number. Since we do not update our information every two years as required,

he recommended that we deactivate our number. J. Vanderville has started the process to deactivate.

## 10. Engineer's Report:

**Township Work:** The Hiawatha Township paving projects are completed for this year. We have some restoration and gravel work to do but think it would be best to wait and perform these items of work in the spring. That way they will not get torn up from plowing this winter.

**CR-433 Project:** The pavement markings have been applied and the project is technically completed. We have received two calls about driveways. One was concerned about the edges of the driveway and the 'drop off' to their yard. The drop is about one foot at its highest point and has a slope to it. I. Stampfly's recommendation is not to perform any landscaping work around this driveway approach as it does not seem unsafe. This recommendation is consistent with past projects as well.

The second driveway does not appear to be a true driveway but more of an access point and for what we do not know (we think an ORV given the appearance). The 'driveway' did have gravel placed in it by the contractor and was sloped to match the newly finished roadway elevation. The 'driveway' had a steep grade prior to construction leading us to believe it was for an ORV of some kind. Because this was not an established 'driveway' prior to construction and simply an access point that the property owner was using, I. Stampfly recommended we do not perform any extra work in this location. He believes it is still usable for an ORV as it is.

He emailed pictures of each location to the board for reference.

**Bridge Bundle Projects:** The bridge in Seney has had good progress made on it in the last two weeks. The flowable concrete was poured and seems to have sealed the back side of the abutment from erosion. It has also been backfilled and the aggregate base has been placed and prepped for pavement. At the time of writing this report, paving is scheduled to take place on October 21st. The roadway will remain closed until all work is completed for the safety of the workers.

**CR-453 Project:** I. Stampfly reviewed the work with Road Foreman K. Rochefort (to have a second opinion) and determined the ideal solution. He wrote a letter to Bacco as an agreement to come back next summer when in the area and complete the repair. The repair included milling about 210 feet of the eastbound lane and the approach of Peterson Road and repaving all of it. This repair will limit the number of joints providing the best aesthetic and ride quality possible.

**Carmeuse/Graymont Meeting:** J. Vanderville and I. Stampfly met with Carmeuse and Graymont management to discuss multiple topics. Topics included partnerships, grants and work needed on CR-432 and CR-433 (Quarry Road). He thinks it was a great discussion and looks forward to what may come out of it.

**2025 Projects:** I. Stampfly had a chance to start back on addressing MDOT's comments for our 2025 projects. It has been going smoothly so far and he is still on schedule to have it completed in the next few weeks.

## 11. Department Heads:

**Tanya Hoar:** Will be providing a MERS presentation today at the Finance / HR Conference in Munising. This was driven by a meeting that J. Vanderville attended where road commission representatives reported not being happy with MERS' rate of return. However, SCRC has realized a rate of return averaging almost 8% from 2010, which is better than Constellation Trust.

Reported there will be changes to the first budget amendment with a projects overview. There are three projects that we thought would be complete. CR436 has been completed, CR433 is approximately 20% complete and CR453 has not yet started. In addition, the 2025 budget did not include the federal aid buyout totaling \$570k. There was \$540k in 2024 that will move to 2025. The statement of activities will be high with no revenue to match. After a budget adjustment, there will be a decrease in net assets.

T. Hoar noted that I. Stampfly suggested changing our fiscal year to 12/31, which raised the question of whether you can have a fiscal year different than the county. T. Hoar will bring this up for discussion at the Finance / HR Conference today. She will also have Brenda (auditor) investigate it. Commissioner R. Lund noted that the fiscal year used to be 12/31, while MDOT's fiscal year ends 9/30.

**Troy Bassett:** Extended thanks to T. Hoar for all the help with MERS.

Reported that yesterday the Indian Lake board met. There were four people who applied for the three open positions on the board. However, Theresa Lund resigned, so now there are four openings. Rick Olsen is one of the applicants, so Paul Walker would like to check with attorneys to see if there is a conflict of interest. He could potentially just abstain on any votes that would benefit him financially. The appointments will be tabled until this is found out and will be discussed at the meeting tomorrow night.

Reported on events that took place at the last county commissioner's meeting: Appointed Keith Jacobson to the Planning Commission. David Muxlow resigned from the EDC board. Noted that the County provides \$20k per year to Victoria George for the EDC. Jessica Baker was appointed to the Commission on Aging. Approved a \$6,100 fence between the soccer field and the airport. The Duck Inn property will be listed with David Muxlow for \$60k. The McDonald Lake and Gulliver Lake board appointments will be forthcoming.

**Kim Rochefort:** The crew has been pulling shoulders, fixing sand pockets and grading roads.

**Roger Martin:** The shop has been working on switching trucks to winter. They have one completed and are on to the second one.

**Ann Peterson:** Asked commissioners who would be attending the Straits Area Council meeting to be held on Tuesday, November 5 in Mackinaw City. T. Klarich and D. DuFour will attend, with R. LaCroix maybe.

Reported that Tim Pierce and Travis Hopp will start as temps in Seney on November 11<sup>th</sup>. Bryan Hochberg will start in Manistique on December 1<sup>st</sup> and Darren Rochefort will start in Manistique on January 14<sup>th</sup>. There is one additional temp needed in Seney, for which we have interviews set up.

The Pioneer Tribune made a banner to hang on our buildings or independently using 2 x 4's when temps are needed. The banner is 15-feet long and 4-feet high in full color and cost only \$210. A plexiglass, waterproof box was ordered to put applications in that can be mounted by the door of either the Seney or the Manistique offices.

**Jean Vanderville:** Passed out P.A. 72 of 2024 "Stay Back", which references Senate Bill 465 stating that motorists must stay at least 200-feet away from snowplows engaged in snow and ice removal, snowplowing or sanding and operating its flashing lights. Stop at least 20-feet away from a snowplow stopped at an intersection, and that legally passing a snowplow does not violate the statute.

**12. Meeting Notices:**

- a. Regional RTF October 30, 2024, Alger CRC

**13. Public Comment: None**

**14. Adjournment:** The meeting was adjourned at 8:13 am.

  
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Thomas Klarich, Chairperson

  
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Jean Vanderville, Managing Director