

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
August 28, 2024 - 7:00 a.m.

000843

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business
8. New Business:
 - A. Vouchers 24-48 & 24-49
 - B. FY 25 Budget Hearing
 - C. Award RFP 2024-08 Drum Roller
 - D. Establishing Weight Restrictions Resolution
 - E. Approve RFP 2024-09 Plow Blades
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices:
 - A. Commissioner's Seminar September 22-23, 2024, Gaylord, MI
 - B. CRASIF Conference September 23-24, 2024, Gaylord, MI
13. Public Comment
14. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Dale DuFour
Robin LaCroix
Randy Lund
Keith Rochefort

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Ann Peterson, Payroll / HR Coordinator; Kim Rochefort, Road Foreman; Roger Martin, Shop Foreman; Troy Bassett, County Commissioner; Pat Mead, Alta Equipment Company.

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to approve the agenda as presented.

Ayes: Five
Nays: None

Motion Carried

5. Approval of Minutes:**Regular Meeting 8-14-24:**

It was moved by Commissioner D. DuFour, seconded by Commissioner R. Lund, to approve the minutes from 8-14-24 as presented.

Ayes: Five
Nays: None

Motion Carried

6. Public Comment: None**7. Unfinished Business: None**

8. New Business:**A. Vouchers 24-48 & 24-49:**

It was moved by Commissioner R. Lund, seconded by Commissioner R. LaCroix, to approve vouchers 24-48 and 24-49 as presented.

Roll Call:

Lund – Yes
LaCroix – Yes
Rocheftort - Yes
DuFour – Yes
Klarich – Yes

Motion Carried**B. FY 25 Budget Hearing:** T. Hoar presented the 2025 General Appropriations Act.

It was moved by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to approve the 2025 General Appropriations Act as presented.

Roll Call:

LaCroix – Yes
DuFour – Yes
Lund – No
Rocheftort - Yes
Klarich – Yes

Motion Carried

- C. Award RFP 2024-08 Drum Roller:** A bid tabulation was provided from the bid opening that took place on Monday, August 26th. Bids were submitted from Miller-Bradford & Risberg, Inc. and Alta Equipment Company. It was recommended by J. Vanderville that the bid from Alta Equipment Company for the 2022 Volvo SD115B in the amount of \$88,700 be accepted contingent on an acceptable inspection. Delivery would be within two weeks of purchase. All servicing will be up to date when delivered.

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to award RFP2024-08 Drum Roller to Alta Equipment Company in the amount of \$88,700, contingent on acceptable inspection.

Roll Call:

LaCroix – Yes
Lund – Yes
Klarich – Yes
DuFour – Yes
Rocheftort - Yes

Motion Carried

- D. Establishing Weight Restrictions Resolution:** J. Vanderville provided information regarding a Weight Restriction resolution. The resolution was drafted by J. Vanderville and revised by Wendy Hardt at MCRCSIP. W. Hardt indicated that the statute should be a resolution and not in policy format. It was recommended that we delete Policy Index No. 00-3 Weight Restrictions and pass adoption of the board resolution.

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. LaCroix, to rescind the old Policy Index No. 00-3 Weight Restrictions and adopt the new Weight Restriction Resolution as recommended.

Roll Call:

Rochefort - Yes

LaCroix – Yes

DuFour – Yes

Lund – Yes

Klarich – Yes

Motion Carried

- E. Approve RFP 2024-09 Plow Blades:** RFP 2024-09 to provide proposals for Plow Blades was included for review and approval.

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve RFP 2024-09 Plow Blades as presented.

Ayes: Five

Nays: None

Motion Carried

9. Manager's Report:

Chloride Test Area: The test area still has no distinguishable differences in performance. J. Vanderville suspects that what we will see is one test area will have a longer life.

Fall Safety Training Day: Scheduled for October 14, 2024. This is a mandatory safety day for our crew.

Gierke Road: It was recognized that the certification maps have an improper depiction of where Gierke Road is located and the length. After extensive research, J. Vanderville reached out to Bill Henn (MCRSCSIP) for further guidance on how to handle the adjustments needed for the upcoming Act 51 certification. According to Bill Henn, the place in which the road sits today will fall under the highway by user exception and the old road as depicted should be decertified. J. Vanderville then passed on that information to Mike Mead (Act 51) for further guidance on what he will need and expect at the time of correction. The FAQs for Act 51 Certification Maps led her to believe that Bill Henn is correct, but Mike Mead is the one who will approve or deny our submission. Once she has

the proper process in place she will present it to the board for required resolutions or recommended forms.

RFP 2024-08 Drum Roller (See Item 8.C. above): Our capital outlay for a used drum roller was set at \$140,000. After the bid tabulation was sent, Pat Meade (Alta) sent an email that the Dynapac is a 2023 not a 2022 model year. J. Vanderville will be meeting with the foremen and operator and will provide a recommendation at the board meeting.

RTF Project Updates: We completed an email vote for JN203389 CR-440 & Manistique Avenue to update the funding to match the new targets and engineer's estimate and JN 220468 CR 443 for the same type of updates.

Resolution for Weight Restrictions & Deletion of Policy 00-3 (See Item 8.D. above): We are actively working on updating our policies, and Policy 00-3 Weight Restrictions came up on our list to update. After reviewing the policy and the MCL, it was determined that the statute provides the road commission with the authority to implement weight restrictions by way of resolution. J. Vanderville provided Wendy (MCRCSIP) with the research documents and draft resolution for review. Wendy agreed that the statute is resolution, not policy format, and updated the draft resolution. It is recommended that we delete Policy 00-3 and pass the board resolution.

10. Engineer's Report:

Township Work: At the time of writing this report, we are finishing Chvala Road for Thompson Township, and we were able to cover all of the road from Stanley to M-149 with a 4-inch cap while staying within their budget. Initially, it was estimated that we would only be able to cover about half. We will be starting our last gravel lift project for the townships this week, and that will be Aldrich Road. Hiawatha Township paving work will be taking place after Labor Day.

5-Year Plan: I. Stampfly has finalized our plan and included a copy for reference.

Ross Lake & Kendall Road Culverts: We have started to work on our two large culvert replacement projects. At the time of writing this, the Ross Lake Road culvert is being replaced first with the Kendall one following. I. Stampfly anticipates both culvert projects will be completed within the week unless weather conditions prohibit work.

Bridge Bundle Projects: I. Stampfly received pricing for the other alternative solution and sent it to MDOT. MDOT would like justification for the pricing. He will be discussing with the contractor the prices this week and hopefully get this moving forward some more.

2025 Projects: The GI meeting went well and MDOT did not have too many comments to address. I. Stampfly plans to have the final package sent in by the end of October, which will give us a bid letting date in January or February.

MDOT Work: The ditch cleaning and slope work project in Seney is completed. The last two MDOT projects left are shouldering on M-28 and US-2, both will be taking place after Labor Day.

CR-436 Project: The project is now closed out. The slope work, seeding and mulching are completed. The final grading and rolling will be charged as maintenance so that we can stay within budget.

PASER Ratings: J. Vanderville and I. Stampfly finished their PASER ratings for the year. The last portion they completed included multiple primary roads that were not included in the rating template we completed with CUPPAD and MDOT. Between this year and last year, all our roads have been rated.

Department Heads:

Tanya Hoar: Reported that this week some corrupt files developed in the ProFund computer system. It was originally thought that anything done from Monday on, including payroll, would have to be redone. However, George Loescher from Cogitate was able to correct everything so there was no lost data, and everything is now running properly.

Troy Bassett: Reported that the county will now be retaining the Zoning Administrator, Natasha Rosebush. They offered her a 5% increase along with a change in her office hours, etc. She is trained and a good employee, so they are fortunate to be able to keep her. It is hard to train someone new and there were not a lot of qualified applicants.

Dam motors are out for bid until September 12 at 12:00 pm. Routine maintenance will be okay if no lake levels are affected.

Kim Rochefort: United Asphalt Pavers have been busy doing driveways. Bacco and Payne and Dolan are to inform us of any purchases of materials so we can be sure the required permits have been attained by them.

The previously applied chloride has worn out so they will begin blading the roads.

Roger Martin: He went to Boyne Falls yesterday to check on the new trucks and started the prebuild. Jim Barham went as well and sat in the trucks and adjusted them. R. Martin noted that the material spreader RDS box is mounted permanently to the frame. There is a quarter-inch stainless steel frame, which he told them to put on both our trucks to get more life out of the frames.

Sandblasting continues.

Ann Peterson: Reported that Charlie Niemi started on Monday, August 19th and we are back to a full crew. He is working out well so far.

We will be advertising for temp drivers next week.

Reported that there are only two rooms available at Treetops for the upcoming CRASIF and CRA Commissioners seminars in September. We have five people going. They are working on another block at the Comfort Inn for the overflow.

Meeting Notices:

- A. Commissioner's Seminar September 22-23, 2024, Gaylord, MI
- B. CRASIF Conference September 23-24, 2024, Gaylord, MI

11. Public Comment: None

12. Adjournment: The meeting was adjourned at 7:53 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director