

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
September 11, 2024 - 7:00 a.m.

000850

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business
8. New Business:
 - A. Vouchers 24-52 & 24-53
 - B. July Financial Statements
 - C. Award RFP 2024-09 Plow Blades
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices:
 - A. Commissioner's Seminar September 22-23, 2024, Gaylord, MI
 - B. CRASIF Conference September 23-24, 2024, Gaylord, MI
 - C. Regional RTF October 30, 2024, Alger CRC
13. Public Comment
14. Adjournment

1. Call Meeting to Order

000951

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Dale DuFour
Robin LaCroix
Randy Lund
Keith Rochefort

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Ann Peterson, Payroll / HR Coordinator; Roger Martin, Shop Foreman; Troy Bassett, County Commissioner.

3. Pledge of Allegiance: The pledge was recited.

4. Approval of Agenda:

It was moved by Commissioner D. DuFour, seconded by Commissioner R. LaCroix, to approve the agenda as presented.

Ayes: Five
Nays: None

Motion Carried

5. Approval of Minutes:

Regular Meeting 8-28-24:

It was moved by Commissioner K. Rochefort, seconded by Commissioner D. DuFour, to approve the minutes from 8-28-24 as presented.

Ayes: Five
Nays: None

Motion Carried

6. Public Comment: None

7. Unfinished Business: None

8. New Business:

000852

A. Vouchers 24-50 & 24-51:

It was moved by Commissioner D. DuFour, seconded by Commissioner R. Lund, to approve vouchers 24-50 and 24-51 as presented.

Roll Call:

DuFour – Yes

Lund – Yes

Rocheft - Yes

LaCroix – Yes

Klarich – Yes

Motion Carried

B. July Financial Statements: T. Hoar provided an overview of the July Financial Statements.

It was moved by Commissioner K. Rocheft, seconded by Commissioner R. LaCroix, to approve the July Financial Statement as presented.

Ayes: Five

Nays: None

Motion Carried

C. Award RFP 2024-09 Plow Blades: A bid tabulation was provided from the bid opening that took place on Tuesday, September 10th. H&L Mesabi, Truck & Trailer Specialties and RMS. Truck & Trailer were not considered because they only bid 5/8", while we asked for 5/8" and 3/4". Based on the bids, it was recommended by J. Vanderville that the bid from RMS for the 3/4" plow blades in the amount of \$36,630.70 be accepted.

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to award RFP2024-09 Plow Blades to RMS in the amount of \$36,630.70.

Roll Call:

LaCroix – Yes

Lund – Yes

Rocheft - Yes

DuFour – Yes

Klarich - Yes

Motion Carried

9. Manager's Report:

Chloride Test Area: The test area still has no distinguishable differences in performance. J. Vanderville suspects that what we will see is one test area will have a longer life.

Gierke Road: Mike Mead (Act 51) advised the simplest option would be to complete a 2008E form to decertify the old portion and submit a resolution with a map correction for the current road alignment. This will take place at the end of the year as we get ready to submit certification maps.

RFP 2024-08 Drum Roller: Pictures were sent via email to commissioners. Roger Martin had no concerns about what he saw. The drum roller is expected to be received in 1 ½ weeks.

PASER Reimbursement: An email was sent to CUPPAD requesting consideration for reimbursement on all PASER collections for FY25. Once we know if we have been chosen, the board will be notified.

MSP Frost Law Statement: We received our statement and report of stops and violations. There were no stops or citations issued for the 2024 frost law period. (This will be researched, as it is believed there were stops made).

Safety Grants: Unfortunately, we were not chosen for the FY 2026 safety grants submitted. We will continue to review areas of concern for future submissions.

RFP 2024-09 Plow Blades: Bid opening will not take place until after this report is complete. A tabulation will be provided at the meeting. (See item 8.C. above).

CR 448 Relocation: We met with the property owner regarding the potential of moving the road. We will continue to evaluate and investigate all necessary steps before presenting a recommendation to the board.

Draft Drug Policy: The attorney is scheduled to return the first draft policy on September 10th. The board will be kept updated on the progress.

FASTVend Machines: Fastenal is scheduled to install the new vending machines on September 11th. They are hopeful to do both Manistique and Seney on the same day.

Manistique Public Safety: Tim Russell has requested the use of our grounds for his emergency vehicle driving competency course on October 26th. Kim and Roer will make sure that all our stuff is put away and out of the way.

Engineer's Report:

Township Work: We have finished our last gravel project for the year on Aldrich Road. The only township work remaining are the paving projects for Hiawatha Township. Bacco told I. Stampfly in a message last week it would be late September unless something changes, and they would provide us with two weeks' notice before starting.

Ross Lake & Kendall Road Culverts: Both culvert projects are now finished except for the tar and chip patch on Kendall Road. Both projects went smoothly.

Bridge Bundle Projects: The price justification meeting went well and MDOT approved the work order. We are in the process of revising the EGLE permit to work within the stream to place the riprap. Once we have the approved revised permit from EGLE, work can begin again on the bridge in Seney.

2025 Projects: I. Stampfly has started to address the GI comments from MDOT, and we are still on track to be in the January or February bid letting.

MDOT Work: We have started to stockpile gravel for the M-28 shouldering project. We will be doing the same for US-2 once we receive the approved permit to stockpile on State of Michigan land. The hope is to start shouldering next week on US-2.

CR-448 Relocation: Property owners approached us about relocating a portion of CR-448 about 1 mile north of our bridge over Stutts Creek (this is the same location we placed new guardrail last year). We sat down and met with them and started gathering information about what is needed to accomplish this to bring to the board at a later date. Besides the property owners who we sat down with, the State of Michigan would also need to be involved as the relocated road would cross state property. More to come on this in the future.

FWS Site Visits: I met with the Fish and Wildlife Service to look at culvert crossings that are potential candidates for grant funding. We looked at Iron Creek on CR-437, Mezik Creek on CR-436, Bulldog Creek on CR-431, and Bursaw Creek on CR-435 and Schuster Road.

Department Heads:

Tanya Hoar: Reported on correspondence from the Municipal Stability Board regarding the underfunded pension programs. Anyone who received a pension grant will fall under a separate corrective action plan where funding will be expected to be at 60% and increasing and the plan will need to be sustainable, otherwise we may be non-compliant with our corrective action plan. A monitoring form will be sent out January 1st, 2025, and they will monitor us every two years. Latest actuarial bumped us up from 59% in 2022 to 74% in 2023.

Attended Chart Chat through the State of Michigan regarding government audits and it was very good. It discussed internal control and policies and a few other things. Two finance policies will be forthcoming.

Troy Bassett: Reported that the County is currently going through the budget process. There are two commissioners on the Audit and Finance Committee, so the other three commissioners are unaware of the information discussed. T. Bassett requested a 'meeting of the whole', which was granted. He felt it was a very productive meeting.

The County Board meeting will be held tomorrow, September 12th, at 4:00 pm.

Today the Indian Lake meeting regarding tax assessments will be held.

Roger Martin: The loader lost its main pump and is losing pressure. The filters were removed and were found to be full of metal. Repairs are estimated at \$60,838. We are looking to replace the loader rather than repair it. Demos are being set up with Alger CRC, CAT, John Deere, etc. Discussion was held regarding the size /weight of a new loader, recommending a heavier one.

Regarding the engine rebuild, the cam bearings are fine. A new oil cooler is the next step.

The shop is working on regular maintenance.

Ann Peterson: Reported that the ads for the five temp positions are currently running in the Pioneer Tribune, the Advisor, the Newberry News, Michigan Works, the SCRC website, Facebook and the TV6 News website for Schoolcraft County and all surrounding counties. A couple of applications have been trickling in so far.

Meeting Notices:

- A. Commissioner's Seminar September 22-23, 2024, Gaylord, MI
- B. CRASIF Conference September 23-24, 2024, Gaylord, MI
- C. Regional RTF October 30, 2024, Alger CRC

10. Public Comment: R. Lund commented that he received a call the other day that Little Harbor Road is terrible. I. Stampfly stated that the road has recently been fixed up.

11. Adjournment: The meeting was adjourned at 7:51 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director