

**SCHOOLCRAFT COUNTY ROAD COMMISSION  
332N EAST ROAD, MANISTIQUE, MI 49854  
BOARD MEETING AGENDA  
December 11, 2024 - 7:00 a.m.**

000891

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
  - A. Policy F8.00 Investment Policy
  - B. Voucher 25-9
8. New Business:
  - A. Vouchers 25-10 & 25-11
  - B. October Financial Statements
  - C. MSP Agreement for Frost Law Coverage
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices:
  - A. Regular Board Meeting December 18, 2024 (moved from December 25<sup>th</sup>)
  - B. Commissioners Zoom Training December 19 or January 10
  - C. UPRBA February 6-7, 2025, Marquette, MI
13. Public Comment
14. Adjournment

**1. Call Meeting to Order**

The meeting was called to order by Chairman T. Klarich at 7:00 am.

**2. Roll Call: The roll was called for the Commissioners.**

**Present:** Thomas Klarich  
Robin LaCroix  
Randy Lund  
Keith Rochefort

**Absent:** Dale DuFour

**Also in Attendance:** Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Ann Peterson, Payroll / HR Coordinator; Kim Rochefort, Road Foreman, Roger Martin, Shop Foreman, James Johnson, Assistant Foreman, Troy Bassett, County Commissioner, Mike Terrill, Mueller Township board member.

**3. Pledge of Allegiance: The pledge was recited.****4. Approval of Agenda:**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the agenda as presented.

Ayes: Four  
Nays: None

Absent: One (D. DuFour)

***Motion Carried***

**5. Approval of Minutes:****Regular Meeting 11-27-24:**

**It was moved** by Commissioner R. Lund, seconded by Commissioner R. LaCroix, to approve the minutes from 11-27-24 as presented.

Ayes: Three  
Nays: None  
Abstain: One (K. Rochefort)

Absent: One (D. DuFour)

***Motion Carried***

**6. Public Comment: None**

**7. Unfinished Business:**

- A. Policy F8.00 Investment Policy** – T. Hoar reported that she and J. Vanderville met with Heather LaLonde and Jane Bridges at the County to discuss the Investment Policy drafted by us. They were receptive to it and appreciated our work. Heather will update the policy in January to include updates to old bank names, etc. After that, once reviewed and updates are acceptable, T. Hoar and J. Vanderville will write a resolution stating that SCRC will follow the County's Investment Policy.
- B. Voucher 25-9** – This voucher was presented at the meeting held on November 27, 2024. However, there was some confusion due to D. DuFour arriving late for the meeting as to whether he could vote for approval. J. Vanderville contacted Wendy Hardt at MCRCSIP for clarification. It was determined that board members can vote even if tardy for the meeting. However, since the voucher approval was not finalized, it was reenacted for this meeting.

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner T. Klarich, to approve the Voucher 25-9 as presented.

**Roll Call:**

LaCroix – Yes

Klarich – Yes

Rochefort – Yes

Lund – Abstain

Absent: One (D. DuFour)

***Motion Carried***

**8. New Business:**

**A. Vouchers 25-10 & 25-11:**

**Voucher 25-10:**

**It was moved** by Commissioner R. Lund, seconded by Commissioner R. LaCroix, to approve Voucher 25-10 as presented.

**Roll Call:**

Lund – Yes

LaCroix – Yes

Rochefort – Yes

Klarich – Yes

Absent: One (D. DuFour)

***Motion Carried***

**Voucher 25-11:**

It was moved by Commissioner R. Lund, seconded by Commissioner R. LaCroix, to approve Voucher 25-11 as presented.

**Roll Call:**

Lund – Yes

LaCroix – Yes

Rocheftort – Yes

Klarich – Yes

Absent: One (D. DuFour)

***Motion Carried***

- B. October Financial Statements:** T. Hoar provided an overview of the October Financial Statements.

It was moved by Commissioner K. Rocheftort, seconded by Commissioner R. LaCroix, to approve the October Financial Statements as presented.

Ayes: Four

Nays: None

Absent: One (D. DuFour)

***Motion Carried***

- C. MSP Agreement for Frost Law Coverage:** J. Vanderville provided a copy of the Contractual Services Agreement between the Michigan Department of State Police and the SCRC, along with a chart outlining the Reimbursed Servies Rates effective 10-2-24.

It was moved by Commissioner R. Lund, seconded by Commissioner K. Rocheftort, to approve J. Vanderville to sign the agreement and use for the frost law as presented.

**Roll Call:**

Lund – Yes

Rocheftort – Yes

LaCroix – Yes

Klarich – Yes

Absent: One (D. DuFour)

***Motion Carried*****9. Manager's Report:**

**Open Meetings Act Attorney Opinion:** J. Vanderville reached out to Wendy Hardt at MCRCSIP, who provided the included opinion on attendance, conflict of interest and quorum.

**PA 152:** J. Vanderville had requested that the board check the box that exempts the road commission from compliance with PA 152, but with no intention of not complying. We have had continued discussions with MDOT surrounding the form and the filing and what option is chosen. Ultimately, MDOT will only withhold MTF funds if we do not submit the form on time (September 30). They do not verify what option is chosen. It would be up to Treasury to audit and verify compliance. MDOT will only withhold funds if directed to do so by Treasury for non-compliance. There do appear to be consequences for non-compliance (which we are not) that include MTF funds and not only revenue sharing as Otsego originally pointed out. J. Vanderville will continue to watch the Legislative outcomes surrounding PA 152.

**Winter Fishing Access:** The DNR have reached out to verify that we will continue to plow McDonald Lake and Indian Lake access sites. Road Foreman K. Rochefort confirmed that they will remain on our plow routes.

**CR434 Rail Crossing Upgrades:** The Office of Rail has approved our extension of time to October 2025.

**Frost Law Coverage MSP:** J. Vanderville recommended that the board approve the signing of the agreement with MSP for frost law coverage on weight restricted roads. Commissioner K. Rochefort requested J. Vanderville inform MSP that SCRC would like a zero tolerance approach to frost law.

**Carpenter Dam:** On October 31, County Commissioner T. Bassett contacted J. Vanderville regarding asking the Indian Lake Board Authority to keep Carpenter Dam open in the winter. They requested maintenance assistance from the SCRC crew. J. Vanderville responded that we do not feel we have the manpower. In addition, we would not have the time nor the availability of personnel to assist because these are the times when the crew are out plowing, etc. In addition, there is a significant safety issue with sending them to do this task, which is not part of their job description. Being a union position, a member of the crew could file a grievance if required to do this job.

Discussion was held regarding the topic pursuant to the County's request to make the SCRC board aware of why J. Vanderville said no to this request.

## **10. Engineer's Report:**

**Township Work:** I. Stampfly has been working on the estimates for Hiawatha Township. He has one more to put together prior to their next meeting on December 19th. Estimates that will be presented to them for their consideration are Beckman Road from Dawson Road to CR-440, Evergreen Drive, West Tennant Drive & a portion of Riverview Drive, Leduc Road & Golf Course Road, Leduc Road & Cedar Street & Mary Street, and lastly Leduc Road & Oak Street & Elm Street.

**Roadsoft Information:** I. Stampfly input all our project information into Roadsoft to keep our records up to date.

**MIOSHA Grant:** I. Stampfly submitted a grant through MIOSHA for Bluetooth connected hearing protection. These headphones connect to one another and have a microphone so that workers can communicate more effectively when working near loud equipment. We requested \$2,250 to help pay for five sets of headphones. This grant is a 1 to 1 reimbursement program, meaning we will be reimbursed half the cost of the headphones. The total cost of the headphones is approximately \$4,500. If we receive the grant to purchase these, the plan is to use these headphones for tree cutting projects where sawyers and the woodchipper are working together.

**2024 Project Presentation:** I. Stampfly finished our 2024 project summary presentation for the public. He could not email this to the board as the document was too large. However, if they would like to see it, it plays on the TV in the entryway, or he offered to show it to them on his computer.

**2024 Bridge Projects:** I. Stampfly is continuing to work on the documentation to finish this project and send it to MDOT for review. His hope is to have this completed before Christmas.

## 11. Department Heads:

**Tanya Hoar:** None

**Troy Bassett:** The county board meeting will be held tomorrow at 5:00 pm. Dr. Hanson, Superintendent of Schools, will address the need for an SRO (School Resource Officer). The school can fund the position for this year. The County is going to try to fund this position going forward, potentially with marijuana money. Jim Snyder is the current SRO and is doing a great job. However, he is one year from retirement. There are some businesses in town that are collecting donations to go to the sheriff's department or the school for this position. Currently, for the four schools, the budget is \$37k. However, T. Bassett felt the budget should be increased to approximately \$80k.

The County's master plan is completed.

The County received the dam motors. They now have to find someone to install them. The large gate is operational, but the small gate is not operating.

**Kim Rochefort:** The crew has been working on trees on the state roads when they are not plowing. The excavator is going back.

**James Johnson:** Seney is fully staffed now. Prior to that, Road Foreman K. Rochefort had been sending guys from the Manistique crew to help up there when necessary.

**Roger Martin:** There was one regen issue with a connector caused by the snow and ice. They will be working on one truck tranny mid-week.

**Ann Peterson:** Wesley Burkhardt started today as a temp for Seney. All crews are now fully staffed.

**12. Meeting Notices:**

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**13. Public Comment:** Mike Terrill, a newly elected member of the Mueller Township Board, asked about the 55-mph speed limit on Quarry Road, as he has heard complaints regarding excessive speed. He asked what must be done to get a speed limit sign and to potentially reduce the speed on that road.

Managing Director J. Vanderville noted that in order to change the speed limit, the Township can petition to have the speed limit lowered, but a speed study would have to be done and whatever speed is in the 85<sup>th</sup> percentile of the study would be the new speed limit, either up or down. The Township would pay for the speed study. Regarding signage, the Michigan State Police are the ones who authorize installation of regulatory signs.

Mr. Terrill also inquired as to the need for a sign by the playground and was informed that this would also be an MSP matter. SCRC can only authorize non-regulatory signs.

Mr. Terrill asked about a radar speed limit sign by Blaney showing the speed each oncoming driver is doing. He was informed that MDOT in Newberry would be the contact for that.


Mr. Terrill asked about the road millage status and what happened. J. Vanderville reported that she wrote language and gave it to the Mueller Township clerk to submit to Beth Edwards at the County for the ballot, but it never made it to the ballot.

Mr. Terrill inquired about the SCRC website and who was in charge of posting the minutes. He was informed that A. Peterson posts the minutes, which are up to date. The minutes are posted immediately after the meeting at which they are approved.

Commissioner K. Rochefort asked about the tires ordered from Pomp's Tire. J. Vanderville reported that we ordered 12 tires from OTR, after which Pomp's Tire then came up with 12, which have been received. Eight have been put on, with the other four to be installed as soon as possible. The 12 from OTR are expected soon.

Commissioner K. Rochefort asked about wristband tracking device money at the County. There is about \$10k somewhere that was earmarked for this program. Commissioner T. Bassett will look into the money, which should be in a restricted fund at the County.

**14. Adjournment:** The meeting was adjourned at 7:50 am.

  
Thomas Klarich, Chairperson

  
Jean Vanderville, Managing Director