

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
July 25, 2024 - 7:00 a.m.

000825

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
8. New Business:
 - A. Vouchers 24-42 & 24-43
 - B. Award RFP 2024-05 Used Grader
 - C. Thompson Township Chvala Road Agreement
 - D. June Financial Statements
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices:
 - A. Special Board Meeting July 31, 2024, at 7:00 am
 - B. Straits Area Council Meeting August 6, 2024, Mackinaw City
13. Public Comment
14. Interview:
 - A. Charlie Niemi
15. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Dale DuFour
Robin LaCroix
Randy Lund
Keith Rochefort

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Ann Peterson, Payroll / HR Coordinator; Roger Martin, Shop Foreman

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner D. DuFour, seconded by Commissioner R. LaCroix, to approve the agenda as presented.

Ayes: Five
Nays: None

Motion Carried

5. Approval of Minutes:**Regular Meeting 7-10-24:**

It was moved by Commissioner R. Lund, seconded by Commissioner K. Rochefort, to approve the minutes from 7-10-24 as presented.

Ayes: Five
Nays: None

Motion Carried

6. Public Comment: None**7. Unfinished Business:** None

8. New Business:

000827

A. Vouchers 24-42 and 24-43:

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve vouchers 24-42 and 24-43 as presented.

Roll Call:

LaCroix – Yes

Lund – Yes

Rocheftort - Yes

DuFour – Yes

Klarich – Yes

Motion Carried

- B. Award RFP 2024-05 Used Grader:** There was only one bid from McCallister CAT in the amount of \$167,961. The bid does not include the Windrow Eliminator, which would be ordered separately. J. Vanderville recommended acceptance of the bid and purchase contingent on an inspection of the grader. Mike Gould, Mechanic and Jordan Farmer, Operator, will travel to Midland, MI to inspect. It was noted that the Windrow Eliminator would cost between \$10k to \$20k and has a 250-day lead time, so it would be purchased in the next fiscal year.

It was moved by Commissioner D. DuFour, seconded by Commissioner T. Klarich, to accept the bid from McCallister for the grader, and to purchase the grader contingent on an acceptable inspection.

Roll Call:

DuFour – Yes

Klarich – Yes

Lund – Yes

Rocheftort - Yes

LaCroix – Yes

Motion Carried

- C. Thompson Township Chvala Road Agreement:** A memorandum of an agreement between the Board of Thompson Township and the SCRC to work on Chvala Road and put 6" of gravel from Stanley Road to the end, and 4" of gravel from Stanley Road to M-149. Total cost is \$44,363.98, with Thompson Township contributing \$29,388.80.

It was moved by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to approve the Thompson Township Chvala Road Agreement as presented.

Roll Call:

LaCroix – Yes
DuFour – Yes
Rocheftort - Yes
Lund – Yes
Klarich – Yes

Motion Carried

D. June Financial Statements: T. Hoar provided an overview of the June Financial Statements.

It was moved by Commissioner D. DuFour, seconded by Commissioner K. Rocheftort, to approve the June Financial Statements as presented.

Ayes: Five
Nays: None

Motion Carried**9. Manager's Report:**

Zero Tolerance Drug Policy: The policy is currently with the attorney for review. After further research, it is important that with our zero-tolerance policy we are still in compliance with FMCSA rules & regulations.

Statewide Permit Fee Schedule: J. Vanderville received input from one commissioner, for which she provided an overview. She will include that with her research. More information will be forthcoming.

Public Act 72 of 2024: Language was included in the board packets for Senate Bill 465. This was a great win by our insurance pool, fighting to keep us and the public safe during winter operations.

CRA Legislative Priorities: J. Vanderville asked the board to let her know if there are any legislative priorities they feel should be considered by CRA that are not included in the 2025 Draft Legislative Priorities (included in their packets). She was also looking for any input on the priorities listed regarding suggested deletions or changes. This information will be brought to the Straits meeting for discussion.

Hydraulic Fittings: We have met with Auto Valu and they are going to start serving our hydraulic fittings needs. They will maintain our min/max levels and take our excess inventory in exchange for new fittings.

FastVend: J. Vanderville met with Brenda at Fastenal to discuss vending options. We have a couple more meetings before implementation, but this will alleviate some purchasing responsibilities for Roger Martin and make the safety supplies readily

available to the crew 24 hours. The FastVend link was included. She feels this is going to be a great addition. With our government contract this is a free service.

Mechanics Ferris Training: J. Vanderville met with the mechanics after their training and received positive feedback. One group did indicate that their group size was too large to allow for hands-on, while the other group had lots of hands-on. They all agreed that the instructor was great. J. Vanderville took their feedback and provided it to Dickinson and Luce counties who hosted the training events. We look forward to future training events like this for our mechanics.

Commissioner's Seminar: J. Vanderville informed the commissioners that the Commissioner's Seminar will be held on September 22-23 in Gaylord. They are to let A. Peterson know if they intend to go so she can get them registered. The CRASIF seminar will be immediately following that, also in Gaylord, both at the Treetops Resort.

Chloride Test Area: The test area is now complete. The first ½ mile is wet with normal chloride application, the 2nd ½ mile is wet with double the normal chloride application rate, and the 3rd ½ mile has no water with a double chloride application rate.

Commissioner K. Rochefort noted that the gravel stockpile at the pit in Cooks is getting small. He stated that they are currently crushing gravel in the Bacco Pit and inquired as to why we don't ask them if we can purchase crushed gravel from them. J. Vanderville will reach out to Bacco to get a price per ton.

J. Vanderville reported that she received notice from the Office of Rail that we need pavement markings at the crossing on CR-434. Doug from PK said he will do his best to get this done by the due date in October.

10. Engineer's Report:

Township Work: No township projects have been worked on since the last meeting. The township agreement for Chvala Road was included in the board packets. Work is anticipated to take place in September or October.

Bridge Bundle Project: The contractor has made good progress on the bridge over the Creighton River on CR-448. The new bridge deck is in place and the new asphalt was placed on Monday. The guardrail work is planned to follow shortly after. The bridge in Seney is making progress, but slowly. Given how many approvals will be needed and how many eyes will see this project, it is important that the documentation be completely correct to avoid potential problems later.

Pavement Markings: Our pavement marking project for this year has been completed. The project included tracing the existing pavement markings on CR-442 and CR-437 from CR-442 to Ramsdam Road. The project turned out well and the invoice came in under the bid price, so we saved some money.

InQuik Bridge System: I. Stampfly sat through a webinar/meeting with InQuik Bridge, a company that designs and builds prefabricated forms/bridges. His takeaway from the conversation was it is another tool for us to use. It has benefits, including fast construction (as little as 15 workdays) and cheaper than a standard bridge (largely due to the faster construction).

CR-436 Project: We have started working on our Floodwoods Road project this week. It is anticipated the project will take 6 - 8 workdays to complete the berm removal and gravel placement.

11. Department Heads:

Tanya Hoar: She started the 2025 budget, which will be presented to the board soon.

Roger Martin: Discussed the mechanic's training noted above in the Manager's Report. Roger Martin and Keith Spencer were at Dickinson County, while Mike Gould and Ben Mattson were at Luce. He felt the training was well worthwhile.

Also, as discussed in the above Manager's Report, they have set up hydraulic fittings needs with Auto Valu in Manistique. They will be able to make hoses on the job.

Troy Bassett: Although not in attendance, Commissioner K. Rochefort reported for Troy Bassett the following:

- There is a \$60k settlement coming to Schoolcraft County from the American Rescue Fund.
- There was a resolution to add two property owners to each lake dam committee.
- The County will be selling the Duck Inn pit, which is up for bid.

Ann Peterson: Reported that Charlie Smith will be interviewing today for the full-time truck driver position vacated by Allen Reed. Ken Blouw's information was included in the board packets to review and consider, as he has been interviewed twice for a FT TD position.

12. Meeting Notices:

- a. Special Board Meeting July 31, 2024, at 7:00 am – To open MDOT bids

It was moved by Commissioner D. DuFour, seconded by Commissioner R. LaCroix, to approve a special meeting to open MDOT bids on July 31, 2024, at 7:00 am.

Ayes: Five

Nays: None

Motion Carried

13. Public Comment: None

RECESS: 7:48 am

CALLED BACK TO ORDER: 8:04 am

14. Interview:

A. **Charlie Niemi:** An interview was conducted.

15. Adjournment: The meeting was adjourned at 8:32 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director