

**SCHOOLCRAFT COUNTY ROAD COMMISSION**  
**332N EAST ROAD, MANISTIQUE, MI 49854**  
**BOARD MEETING AGENDA**  
**August 14, 2024 - 7:00 a.m.**

000835

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
8. New Business:
  - A. Vouchers 24-44, 24-45, 24-46 & 24-47
  - B. Public Act 51, Section 18j, Annual Certification of Employee-related Conditions
  - C. CRASIF Ballot
  - D. RFP 2024-08 Smooth Drum Roller
  - E. Approve Purchase of Short One-Way Plow (Sourcewell Contract)
  - F. 2025 Budget Assumptions
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices
13. Public Comment
14. Interview
15. Adjournment

**1. Call Meeting to Order**

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The meeting was called to order by Chairman T. Klarich at 7:00 am.

**2. Roll Call: The roll was called for the Commissioners.**

**Present:** Thomas Klarich  
Dale DuFour  
Robin LaCroix  
Randy Lund  
Keith Rochefort

**Absent:** None

**Also in Attendance:** Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Ann Peterson, Payroll / HR Coordinator; Kim Rochefort, Road Foreman; Roger Martin, Shop Foreman; Troy Bassett, County Commissioner

**3. Pledge of Allegiance: The pledge was recited.**

**4. Approval of Agenda:**

**It was moved** by Commissioner D. DuFour, seconded by Commissioner K. Rochefort, to approve the agenda as presented.

Ayes: Five  
Nays: None

***Motion Carried***

**5. Approval of Minutes:**

**Regular Meeting 7-25-24:**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the minutes from 7-25-24 as presented.

Ayes: Five  
Nays: None

***Motion Carried***

**Special Meeting 7-31-24:**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the minutes from 7-31-24 as presented.

Ayes: Five  
Nays: None

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***Motion Carried***

- 6. **Public Comment:** None
- 7. **Unfinished Business:** None
- 8. **New Business:**

**A. Vouchers 24-44, 24-45, 24-46 & 24-47:**

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. Lund, to approve vouchers 24-44, 24-45, 24-46 and 24-47 as presented.

**Roll Call:**

Rochefort - Yes  
Lund – Yes  
LaCroix – Yes  
DuFour – Yes  
Klarich – Yes

***Motion Carried***

- B. **Public Act 51, Section 18j, Annual Certification of Employee-related Conditions:** J. Vanderville provided an overview of Public Act 51, an Annual Certification of Employee-related Conditions with the publicly funded health insurance contribution act, for which SCRC must be in compliance. One option was to certify benefits offered and the other was to opt out by exempting itself from the publicly funded health insurance contribution act.

It was moved by Commissioner D. DuFour, seconded by Commissioner R. LaCroix, to opt out and exempt itself from the publicly funded health insurance contribution act, 2011 PA 152.

**Roll Call:**

DuFour – Yes  
LaCroix – Yes  
Lund – No  
Rochefort - Yes  
Klarich – Yes

***Motion Carried***

- C. **CRASIF Ballot:** The 2024 CRASIF Board of Trustee Candidates Ballot was provided for the commissioners to consider and on which to provide a vote. There were three incumbent candidates and one new candidate for three openings.

**It was moved** by Commissioner D. DuFour, seconded by Commissioner K. Rochefort, to vote for the three incumbent candidates, Jesse Campbell, Darrell Cass and Lisa Kleeman.

**Roll Call:**

DuFour – Yes  
Rochefort - Yes  
Lund – Yes  
Klarich – Yes  
LaCroix – No

***Motion Carried***

- D. **RFP 2024-08 Smooth Drum Roller:** Sealed bids will be received until Monday, August 26<sup>th</sup> at 11 am and will be publicly opened and read on Monday, August 26<sup>th</sup> at 11:15 am for purchase of a 2016 or newer smooth drum roller. Discussion was held regarding the roller, which will be bigger than the current roller at 84” wide and 12.5 tons.

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to approve RFP 2024-08 Smooth Drum Roller as presented.

**Roll Call:**

LaCroix – Yes  
DuFour – Yes  
Rochefort - Yes  
Lund – Yes  
Klarich – Yes

***Motion Carried***

- E. **Approve Purchase of Short One-Way Plow (Sourcewell Contract):** Requested approval from the board for the purchase of a short one-way plow from Truck & Trailer through the Sourcewell contract in the amount of \$12,777.

**It was moved** by Commissioner D. DuFour, seconded by Commissioner K. Rochefort, to approve RFP 2024-08 Smooth Drum Roller as presented.

**Roll Call:**

DuFour – Yes  
Rochefort - Yes  
Lund – Yes  
LaCroix – Yes  
Klarich – Yes

**Motion Carried**

- F. 2025 Budget Assumptions:** T. Hoar provided an overview of the 2025 Budget Assumptions. The actual 2025 budget will be provided at the next board meeting for review and approval.

**9. Manager's Report:**

**Zero Tolerance Drug Policy:** The attorney has commented on the policy, and we will be working toward our first draft of the policy.

**Statewide Permit Fee Schedule:** After further research, J. Vanderville recommended the board approve the 5-year 10% increase to small cell wireless communications permits (policy and fee schedule were provided). She did not recommend any other increases to permit fees at this time. If the board would like to further discuss the other transportation or right-of-way permits, they should let her know so she can put it on a future agenda.

**It was moved** by Commissioner D. DuFour, seconded by Commissioner R. LaCroix, to approve increases today as suggested.

**Roll Call:**

DuFour – Yes

LaCroix – Yes

Lund – Yes

Rocheft - Yes

Klarich – Yes

**Motion Carried**

**CRA Legislative Priorities (See Item 8.B. above):** At the Straits meeting, a motion was introduced and then withdrawn to remove PA 152 from the Legislative Priorities. J. Vanderville supports the removal of PA 152 from the Legislative priorities and expects that we may in the future need to opt out to retain and attract quality employees. She suggested that the board choose to opt out on this year's form, even though we will be fully compliant with the hard cap limitations. The chart below shows the % increases in hard caps as compared to the % increases in health insurance premiums:

	<b>Hard Cap</b>	<b>Health Ins</b>
○ <b>2023</b>	○ <b>1.3%</b>	○ <b>8%</b>
○ <b>2024</b>	○ <b>4.10%</b>	○ <b>5%</b>
○ <b>2025</b>	○ <b>.2%</b>	○ <b>6%</b>

**Chloride Test Area:** I. Stampfly and J. Vanderville went through the test area and evaluated it at 2 different speeds. The test area did not react any different at 45 mph or 60+ mph. We will continue to monitor and report on results.

**Northern Conference:** CRA has requested J. Vanderville and Darryl to present at the Northern Conference on the Launch of Negotiations on State Maintenance Contract. The meeting is being held in Harbor Springs, so she will only be out the day of the presentation on September 12<sup>th</sup>.

**Bacco Gravel Crushing:** J. Vanderville reached out to Bacco and requested a quote for gravel crushing at their pit while they are in there crushing. The bid came back at \$6.75/ton, which is not much different than what we would receive when going to bid. J. Vanderville recommended waiting.

**ESTA:** The Supreme Court has decided on the Earned Sick Time act (ESTA), which reverts the Paid Medical Leave Act (PMLA) back to provisions and regulations to the original ESTA. This act also involves minimum wage, which will not be as impactful to us as the paid time provisions will be. No changes will be required until the expiration of the CBA for covered employees. All other employee groups will become effective February 21, 2025. J. Vanderville included a copy of MCRCSIP's memo for reference. She, T. Hoar and A. Peterson also attended the Michigan Chamber of Commerce webinar last Monday to learn more about the changes and how they will affect us. Link to Chamber presentation: [https://mcc.informz.net/MCC/data/images/ComplianceWebinar\\_PSL%20and%20MW\\_080524%20\(corrected\).pdf](https://mcc.informz.net/MCC/data/images/ComplianceWebinar_PSL%20and%20MW_080524%20(corrected).pdf)

## 10. Engineer's Report:

**Township Work:** No township projects have been worked on since the last meeting. The current plan is to try and complete the last two gravel lift projects by late this month or early September.

**5-Year Plan:** I. Stampflyl has been making updates to our plan, mostly in the funding splits as we received our targets for FY2026 through FY2029. Once he has the plan finalized for our local RTF meeting, he will share it with commissioners.

**Miscellaneous:** I. Stampflyl put together two RFP's, one for a drum roller to be purchased yet this year and one for the Road Foreman's new truck to be purchased in FY2025. He has also been working with Motorola Solutions to try and upgrade our radios to 800 Mhz. The roller and radio upgrade would take the place of the tandem upfitting cost that was shifted to FY2025, and the savings seen in the purchase of our newer maintainer.

**Bridge Bundle Projects:** The bridge over the Creighton River is almost completed. The asphalt has been placed and the guardrail has been installed. The last item of work remaining for that bridge is pavement markings. The bridge in Seney was discussed with MDOT this past week. MDOT had some concerns regarding our proposed solution and offered an alternative. The alternative was done to address the same issue we are experiencing on an MDOT bridge west of Escanaba. It is a solid alternative, and discussions will be had with the contractor to see if this option may be cheaper.

**2025 Projects:** I. Stampflyl submitted design documents for all our MDOT let projects for 2025. These projects include CR-440 & Quarter-Mile Road, CR-443 (Camp 7 Road), and CR-

453 (Miller Road). The GI meeting is scheduled to take place this Thursday. He will address any comments from MDOT after the meeting and hope to have the final package into MDOT by early to mid-fall. This should place our projects in the January or February bid letting.

**MDOT Work:** We have been continuing to work on MDOT's ticket as much as possible and have now finished building a new turnaround on M-77 at the Alger County line. Work is planned to begin on some ditch cleaning and slope work in Seney this week.

**CR-436 Project:** Work is almost completed on this project. All the gravel has been placed and the berm removed. The last couple of items to complete include seeding and mulching the areas where berm was removed, some minor slope work around one culvert, and one final grading.

**Grant for Quarry Road:** We were not awarded a grant that we applied for at the federal level for Quarry Road. However, they put I. Stampfly in touch with someone else for which to apply for grants. We can use Category E money to do some of the work ourselves and could pave the road so it can be used outside of weight restrictions. Then there could be two stages, one each year, to potentially make it a Class A road. Carmeuse would supply the material at no charge. It is anticipated that this could be done in '25 or '26.

#### **Department Heads:**

**Tanya Hoar:** None

**Troy Bassett:** Reported there is a low-pressure condition at the well at Merwin Creek so they will be capping it.

Reported that the Personnel Committee is searching for a Zoning Administrator since Natasha Rosebush resigned her position. They are also searching for a college student to do mowing, etc. Maddy Berry will be out on maternity leave soon so they will need someone to cover for her. Jane Bridges will be retiring, so there will be an open position in the Treasurer's office.

There is an opening on the Planning Commission.

The committee for Indian Lake water levels have been having discussions on methodology. A lot of questions have been answered so far. Currently there is \$225k to be assessed, which includes a 10% contingency. Just under \$70k would be assessed to lakefront property owners, totaling \$279.41 over two years. The State of Michigan would pay ¼ of the total, with townships paying percentages as well.

An assessment hearing will be held on September 11<sup>th</sup>. Methodology can be discussed at that meeting as well.

**Kim Rochefort:** None

**Roger Martin:** Reported there are currently two trucks at Truck & Trailer with a 2-to-3-month turnaround time.

Sandblasting and painting is being done.

**Ann Peterson:** Reported that Charlie Niemi will be starting as a full-time truck driver on Monday, August 19<sup>th</sup>.

We will be looking to advertise for and hire 6 temps for the winter season. Bryan Hochberg will be returning, so there will be 5 available positions. Temps will start as early as November 4, 2024, and will be scheduled to work through March 15, 2025.

Provided commissioners with agendas and conference sign-up sheets for the CRA Commissioners Seminar to be held at the Treetops Resort in Gaylord 9/22 and 9/23, and the CRASIF 46<sup>th</sup> Annual Membership Meeting also at Treetops immediately following on 9/23 and 9/24.

**Meeting Notices:**

- 11. Public Comment:** Commissioner K. Rochefort noted that the opening for the Planning Commission should be filled with someone from the Zoning Board Authority. R. LaCroix will be leaving his position at the Planning Commission.

Commissioner K. Rochefort asked about the Skidsteer being on the capital outlay plan. I. Stampfly noted that it is still on there scheduled for '27 or '28.

- 12. Adjournment:** The meeting was adjourned at 8:17 am.



Thomas Klarich, Chairperson



Jean Vanderville, Managing Director