

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
November 13, 2024 - 7:00 a.m.

000878

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
 - A. Policy F8.00 Investment Policy
8. New Business:
 - A. Vouchers 25-4, 25-5, 25-6 & 25-7
 - B. Approve Manager to Accept & Sign Michigan Chloride Sales Price Extension
 - C. Swanson Road Damages
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices:
 - A. Regular Board Meeting December 18, 2024 (moved from December 25th)
 - B. Organizational Meeting Date
13. Public Comment
14. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Dale DuFour
Robin LaCroix
Randy Lund
Keith Rochefort

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Ann Peterson, Payroll / HR Coordinator; Kim Rochefort, Road Foreman; Roger Martin, Shop Foreman; Shawn Vanderville

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner R. Lund, seconded by Commissioner D. DuFour, to approve the agenda as presented.

Ayes: Five
Nays: None

Motion Carried

5. Approval of Minutes:**Regular Meeting 10-23-24:**

It was moved by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort, to approve the minutes from 10-23-24 as presented.

Ayes: Five
Nays: None

Motion Carried

6. Public Comment: None

7. Unfinished Business:

000880

- A. Policy F8.00 Investment Policy – No Update

8. New Business:

A. Vouchers 25-4, 25-5, 25-6 & 25-7:

Voucher 25-4:

It was moved by Commissioner R. Lund, seconded by Commissioner D. DuFour, to approve Voucher 25-4 as presented.

Roll Call:

Lund – Yes
DuFour – Yes
LaCroix – Yes
Rocheffort - Yes
Klarich – Yes

Motion Carried

Voucher 25-5:

It was moved by Commissioner R. Lund, seconded by Commissioner D. DuFour, to approve Voucher 25-5 as presented.

Roll Call:

Lund – Yes
DuFour – Yes
LaCroix – Yes
Rocheffort - Yes
Klarich – Yes

Motion Carried

Voucher 25-6:

It was moved by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to approve Voucher 25-6 as presented.

Roll Call:

Lund – Abstain
DuFour – Yes
LaCroix – Yes
Rocheffort - Yes
Klarich – Yes

Motion Carried

Voucher 25-7:

000881

It was moved by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to approve voucher 25-7 as presented.

Roll Call:

LaCroix – Yes

DuFour – Yes

Lund – Yes

Rocheftort - Yes

Klarich – Yes

Motion Carried

- B. Approve Manager to Accept & Sign Michigan Chloride Sales Price Extension (see Manager’s Report Item #3):** J. Vanderville provided an overview of Michigan Chloride Sales, LLC extension of 2024 Mineral Well Brine pricing through the 2025 dust control season. She recommended we accept and sign the pricing agreement.

It was moved by Commissioner D. DuFour, seconded by Commissioner R. LaCroix, to approve Manager to Accept and Sign Michigan Chloride Sales Price Extension to 2025.

Roll Call:

DuFour – Yes

LaCroix – Yes

Lund – Yes

Rocheftort - Yes

Klarich – Yes

Motion Carried

- C. Swanson Road Damages (See Manager’s Report Item #1):** J. Vanderville provided an overview of damages to Swanson Road. The State Police would like to know if the road commission would like to press charges for the estimated damage of approximately \$570. I. Stampfly noted that the damage was minor.

It was moved by Commissioner K. Rocheftort, seconded by Commissioner R. Lund, to not press charges for the damage made to Swanson Road.

Roll Call:

Rocheftort - Yes

Lund – Yes

LaCroix – No

DuFour – Yes

Klarich - Yes

Motion Carried

9. Manager's Report:

000882

TRP Labutte Swanson Road: J. Vanderville received notice that a young man caused minor damages to the new turnaround on Swanson Road. The state police would like to know if the road commission would like to press charges. The estimated damage is approximately \$570. Based on the amount, she was not sure that was necessary to press charges, but that was a board decision.

Advanced Grader Operator Training: Due to the extensive amount of work that was done on Peterson Road during the grader training, it left the road in poor condition. J. Vanderville did report it to Brian (Jackson's Heavy Equipment Training) and discussed our concerns. She was not sure that we will continue with the advanced training unless we can confirm that we have a road that can support it. The less advanced training is still a good option for new operators. Road Foreman K. Rochefort provided an overview of what happened during the training, where the trainer was trying to demonstrate what should happen in 3-5 years. The road is now fixed.

Michigan Chloride Sales: Michigan Chloride Sales has offered an extension of pricing through the 2025 dust control season. J. Vanderville believes that the price extension is reasonable and should be accepted.

Arrow Boards: We needed an upgrade to our trailer mounted folding arrow boards (FAB 1 and FAB 2). Based on pricing (competitive bidding form provided), J. Vanderville was able to go through the competitive bidding process. We received bids from three different providers on three different manufacturers. J. Vanderville had the safety committee review the products and they agreed that the low bid product would meet our needs. We accepted the low bid from ATM (Action Traffic Maintenance) in the amount of \$9,940.60, which includes two boards and two battery packs.

EPL Guidelines: J. Vanderville asked if commissioners have their books and if they would like copies of the updates to put in their books. All five commissioners could like copies.

Straits Area Council Meeting: The typical updates were provided by CRA, MCRCSIP, CRASIF and Wetlands Mitigation. The main business that was conducted was approval of the 2025 Legislative Priorities. If anyone would like a hard copy of the Legislative Priorities, they are to let J. Vanderville know.

RTF Regional Meeting: The RTF Regional Meeting went well, and all projects were finalized for the 5-year plan. I. Stampfly will be providing copies of the plan. Alex (Marq CRC) requested that the group consider capping projects. This topic will be discussed in more detail at a future meeting.

10. Engineer's Report:

Township Work: I. Stampfly put together an estimate for Manistique Township to consider at their next meeting. Residents from Dillexie Lane are advocating for their road

to be paved as Manistique Township's next project. J. Vanderville will be presenting the estimate on I. Stampfly's behalf as he will be traveling that day. 000003

RTF & 5-Year Plan: Our 5-year plan was approved at the regional RTF meeting on October 30th. The current 5-year plan was included in the commissioner packets for reference.

Bridge Bundle Projects: The bridge project in Seney was completed as of October 28th. I. Stampfly is working on finishing up the paperwork before submitting the project to MDOT for review. His goal is to have it sent in by mid-December.

CR-453 Project: We received the signed letter back from Bacco on October 30th. Bacco did not dispute the recommended repair work. We will coordinate with them next construction season for the work.

2025 Projects: I. Stampfly submitted our 2025 projects to MDOT as of November 7th (plan provided). Based on their timeline, all our projects should be in the February bid letting on February 7th. As a reminder, these projects include CR-440, CR-453, and CR-443.

2025 Crack Seal & Tar Buggy Priorities: I. Stampfly updated our priority lists for crack seal and tar buggy work for next year. This is not for guaranteed work but work we hope to accomplish given time and financial constraints.

Commissioner K. Rochefort asked about Cemetery Road in Inwood Township. I. Stampfly reported that the township voted that it be put out to bid in February. They approved repaving the piece that is already paved, then extend paving to the gravel portion. He noted we have \$180k to work with.

Commissioner K. Rochefort reported that he has had several calls regarding the proposal to chip seal CR-437 and the concern regarding truck traffic on that road. I. Stampfly noted that he is not confident about that project because of the cost and that the project is not a priority at this time. There is a meeting with the Forest Service today where that road will be discussed. We would like to partner with them for some items.

11. Department Heads:

Tanya Hoar: Bacco paid \$150k toward CR-453, plus we received federal money from the buyout. Bacco paid \$101k for River's Bend and Swanson Road in Hiawatha Township. We billed the State yesterday for 2 TWAs for the State in the amount of \$400k. MDOT approved 11.5% above head weight.

Regarding the federal aid buyout, Brenda (auditor) originally told us we need to record all. However, the Finance Director from Chippewa County said it should be prorated based on completion of the job. T. Hoar asked Brenda about using a percent of the job complete instead, as it correlates with expenses and makes more sense. Brenda concurred.

T. Hoar gave a MERS presentation at the Finance / HR Conference in Munising in October because of complaints that were made regarding MERS and their rate of return. She had

spoken with Tara from MERS prior to giving the presentation and had her review the Power Point. Part of the issue for the Finance Directors was not being able to readily find the investment rate of return. There were at least three that were anti-MERS. T. Hoar provided all feedback to Tara for their consideration. 600334

The year-end audit will start today offsite. Brenda will be onsite next Tuesday to do inventory with Roger.

Kim Rochefort: The Seney crew has been working on berm removal. The Manistique crew is working on trees on US-2. J. Farmer is brushing CR-456 (Old Seney Road). They are blading roads today as well.

Roger Martin: Provided an overview of the new inventory gun. It gives a full physical count of complete inventory and took less than a week to do inventory. This is a much better process. Any pending charges are shown as well. T. Hoar noted that the inventory gun also does automatic adjustments if what is on the shelf does not match what is in the system.

One truck is ready for the winter, and they are working on a second. They are also putting stainless under the 'V' box on the trucks.

Ann Peterson: Reported that Tim Pierce, Travis Hopp and Cam Symonds started as temps on Monday. Road Foreman K. Rochefort started their training on Monday in Manistique, then on Tuesday T. Pierce and T. Hopp reported to Seney, with C. Symonds staying in Manistique. Darren Rochefort was to start as a temp in January, but now is not available until February. A. Peterson called him to let him know it would not make sense to hire him in February and only stay until March. C. Symonds will now stay on in that temp spot for the winter. Bryan Hochberg will start in Manistique on December 2nd and Bill Carpenter will start in Seney once Payne and Dolan is done with their fall projects.

12. Meeting Notices:

- a. Regular Board Meeting December 18, 2024 (moved from December 25th).
J. Vanderville reminded the board that the 2nd December meeting will be held December 18th since it originally fell on Christmas day.
- b. Organizational Meeting Date
After discussion it was determined that the Organizational Meeting for 2025 will be held just prior to the regular board meeting at 7:00 am on January 8, 2025.

13. Public Comment: None

14. Adjournment: The meeting was adjourned at 7:40 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director